



## Library Board Meeting Agenda

### **Indianapolis-Marion County Public Library**

**Notice Of The Regular Meeting  
February 26, 2024**

**Library Board Members Are Hereby Notified That The Regular Meeting  
Of The Board Will Be Held For The**

**Garfield Park Branch  
At The  
Library Services Center  
2450 North Meridian Street  
At 6:30 P.M.**

**For The Purpose of Considering The Following Agenda Items  
Dated This 21st Day Of February, 2024**

**The public is invited to view/listen  
to the Regular Meeting via a YouTube live stream link which will be  
available on the Library's website prior to the start of the Meeting as follows:**

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

**Public comment can be made in-person at the Board Meeting.**

**HOPE C. TRIBBLE  
President of the Library Board**

## -- Regular Meeting Agenda --

### 1. Call to Order

### 2. Roll Call

### 3. Branch Manager's Report and Department Overview

- a. **Garfield Park Branch Report** – Ms. Alexendria Oberhaus, Manager, will report on their community and services. (enclosed)
  
- b. **IndyPL Social Work Update** – Ms. Yanna McGraw, IndyPL Social Worker, will give the Update. (enclosed)

### 4. Public Comment

The Public has been invited to the Board Meeting.

We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several individuals representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered.

Please note also that this public comment time is not the appropriate forum for commenting on matters related to employee charges, employee complaints, or alleged employee misconduct. Any such matters should be brought promptly to the attention of the CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. A FIVE-MINUTE LIMIT WILL BE **ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND IF THEY ARE SPEAKING ON BEHALF OF A GROUP.**

### 5. Approval of Minutes

- a. **Executive Session, January 20, 2024** (enclosed)

- b. **Regular Meeting, January 22, 2024** (enclosed)
- c. **Executive Session, February 2, 2024** (enclosed)

## COMMITTEE REPORTS

- 6. **Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)**
  - a. **Report of the Treasurer – January 2024** (enclosed)
- 7. **Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtadha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)**
- 8. **Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Murtadha)**
- 9. **Library Foundation Update**
- 10. **Report of the CEO**
  - a. **Confirming Resolutions:**
    - 1) **Resolution Regarding Finances, Personnel and Travel (11 – 2024)** (enclosed)
  - b. **CEO Report – February 2024** (enclosed)
  - c. **Q4 2023 Statistical Report on Operations** – Ms. Marianne McKenzie, Strategic Planning and Assessment Officer, will provide the Report. (enclosed)
  - d. **Strategic Planning Update** – Ms. McKenzie will provide the Update. (at meeting)

## UNFINISHED BUSINESS

- 11.

## NEW BUSINESS

12.

## DISCUSSION AND AGENDA BUILDING

**13. Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**March 2024 –**

## INFORMATION

### 14. Materials

- a. **Notes of February 13, 2024 Diversity, Policy and Human Resources Committee Meetings** (enclosed)
- b. **Notes of February 13, 2024 Finance Committee Meeting** (enclosed)

### 15. Board Meeting Schedule for 2024 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule for 2024** *will be updated as needed.*
- b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](http://attend.indypl.org).

### 16. Notice of Special Meetings

### 17. Notice of Next Regular Meeting

Monday, March 25, 2024 at the Lawrence Branch Library, 7898 Hague Road, at 6:30 p.m.

**18. Other Business**

**19. Adjournment**



# Garfield Park Branch Library

## Branch Profile 2024



### ***Who we are: GPK Branch Staff***

- 1 FT Community Branch Manager (Adult Librarian)
- 1 FT Circulation Supervisor I
- 1 FT Public Services Librarian (Adult)
- 1 FT Public Services Librarian (Children)
- 1 FT Computer Assistant II (CA II)
- 1 FT Library Assistant II (LA II)
- 1 PT (24hrs) Library Assistant II
- 1 PT (20hrs) Computer Assistant II
- 3 Hourly Pages

## Who We Serve: Demographics<sup>1</sup>

According to the 2020 Census, we serve a total population of 38,494. The following graph shows a breakdown of the population by age, the median age being 34.9 years.

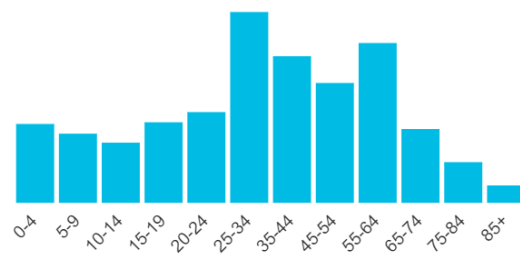
Age Group (by years)	# of Individuals
0-4	2690
5-9	2359
10-14	2052
15-19	2748
20-24	3095
25-34	6510
35-44	5002
45-54	4089
55-64	5452
65-74	2517
75-84	1387
85+	593

### Population by Age

# 38,494

Total population (2020)

#### Population by Age



The racial distribution of this community is as follows:

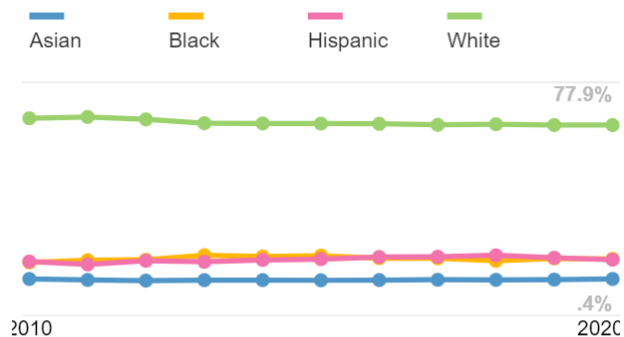
Race/Ethnicity	% of Total Population
Asian	0.4%
Black	10.7%
Hispanic	10.3%
White	77.9%

### Population

# 38,494

people (2020)

#### Pct. of Population by Race/Ethnicity



<sup>1</sup> Referenced statistics and graphics are provided from SAVI utilizing a custom community profile for the Garfield Park Branch service area.

There are approximately 13 elementary schools and 8 high schools located within the community. These schools are comprised of private, charter, and public schools.

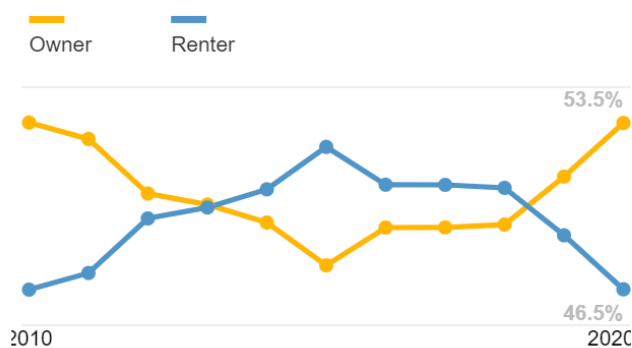
There are approximately 63 places of worship within this area. The percentage of homeownership is approximately 53%, with a percentage of 46.5% of the population identified as renters.

### Home Ownership Rate

# 53%

of total occupied units (2020)

### Pct. of Occupied Housing Units by Tenure



### How We Serve: An Overview

The adjusted door count for patrons visiting the branch in 2022 was approximately 5,376 per month (on average). This grew significantly in 2023, averaging 7,298 for a total of about 87,573.

The current number of cardholders within the Garfield Park Branch is 5,021. Of that total, 3,462 cardholders are active patrons with unexpired cards (as of January 2024). The total number of cardholders makes up approximately 13% of the total population within our service area.

Per CollectionHQ, our collection contains about 33,502 materials. This is made up of books, movies, CDs, and audiobooks to name a few items. In 2023, a total of 91,189 physical materials circulated within the branch for an average of 7,599 materials per month. In January of 2024, 7,471 physical materials were circulated.



On average, public PCs were used about 19,000 times over the 2023 year, just over 1,500 per month. In January of 2024, we had 1,592 users. Most of our computer users are familiar with using desktop computers and can complete their work without in-depth assistance. Popular questions continue to refer to printing, scanning, and locating the correct websites.

Consistent high-quality programs have continued to draw in new and returning patrons. Program attendance totaled 4,647 over 387 provided in-branch and outreach programming.

## ***Our Story***

The Shelby Branch first opened on September 9th, 1918. The branch was located at 2359 Shelby Street in what was District School No. 34.

After a temporary move, the branch reopened its doors to the public on November 8th, 1965, in what is known as its current location. Located at 2502 Shelby Street, the new building is adjacent to the Garfield Park Conservatory.

With input from the community, the branch was renamed the Garfield Park Branch in 2011 in conjunction with its newly renovated facility. The renovation included many environmental additions and updates, making it known as the "Green Library in the Park". A few notable additions included rain barrels, a reading garden, and landscaping of native Indiana plants.

On September 1st, 2019, the Red Line opened to the public. This new bus rapid transit system from IndyGo connects the north, central, and southern parts of Indianapolis. There are two bus stops near the branch and run along Shelby Street, bringing the potential for easier transportation to the branch.

The end of 2022 brought new management to the branch including both a new Circulation Supervisor and Branch Manager. In 2023, Garfield Park welcomed its current Circulation Supervisor, Consuelo Zavala. Additional staff changes included the hiring of a full time LA II, and a part-time LA II.

Prior and current branch staff continued to serve well in their roles throughout changes in management and staffing. As a newly formed team, current management desires to build team morale and identify goals that we want to accomplish together.

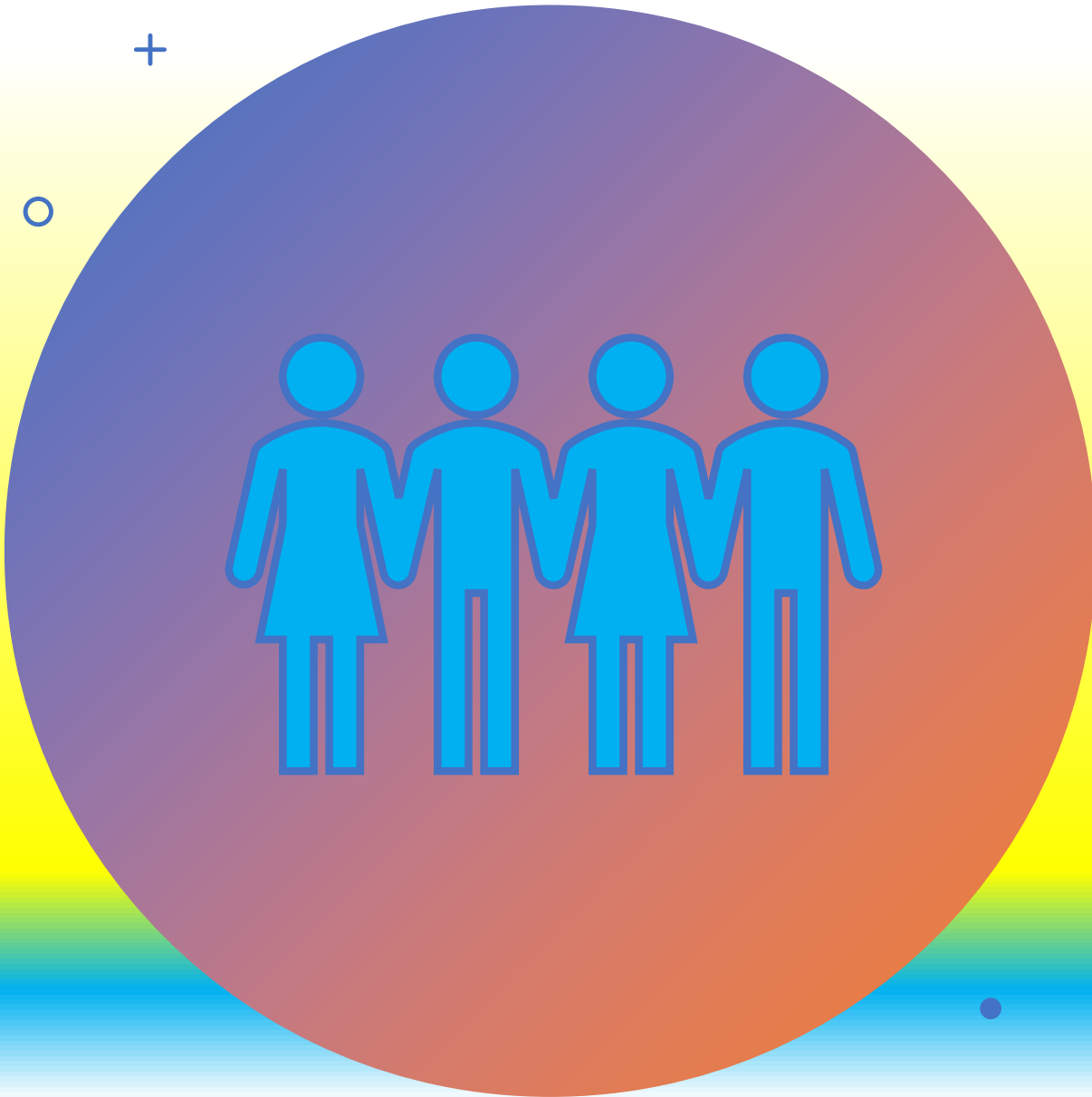
Alexandria Moore  
Branch Manager



The Indianapolis Public Library  
Garfield Park Branch  
317-275-4495

# Social Work Update

Monday, February 26, 2024



# Overview

- Branches Served
- Number of Patrons Served
- Percentages of Services
- 2022 & 2023 Community Resource Fair Comparison
- 2024 Resource Fair
- 2024 SW Initiatives
- 2024 SW Program Evaluation
- Questions

# Branches Served

<b>Branches Served</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Brightwood	2	-	-	2
Central	153	636	809	1,598
Eagle	-	-	14	14
East 38th St	-	-	16	16
Garfield Park	8	-	-	8
Haughville	-	-	25	25
Irvington	-	1	-	1
Michigan Road	-	-	1	1
Wayne	-	-	1	1
West Indianapolis	15	28	12	55
Grand Total	178	665	878	1,721

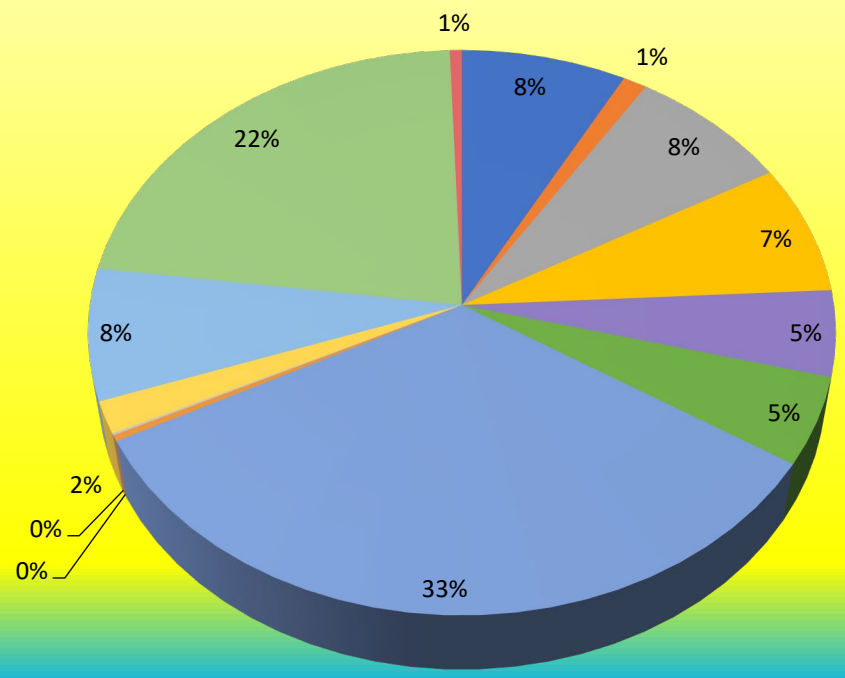
# Number of Patrons Served

Primary Service Provided	Number of Patrons Served			
	2021	2022	2023	Total
Basic Needs Assistance (Clothing)	0	9	9	18
Basic Needs Assistance (Food)	15	38	40	93
Basic Needs Assistance (Hygiene Items)	1	8	20	29
Child/Youth Services	4	9	10	23
Community Center Assistance	0	17	2	19
Community Resources Assistance	19	0	66	85
Document Assistance (birth certificate, social security, etc.)	9	66	65	140
Employment Assistance	3	18	43	64
Health/Mental Health Assistance	19	43	44	106
Housing/Homelessness Assistance	74	252	292	618
Immigration Assistance	0	2	3	5
Language Resources	0	5	1	6
Legal Assistance	1	16	16	33
Phone (Free phone & Courtesy phone)	24	44	48	116
Technology Assistance	1	15	18	34
Transportation Assistance	6	117	196	319
Veteran Affairs Assistance	2	6	5	13
<b>Grand Total</b>	<b>178</b>	<b>665</b>	<b>878</b>	<b>1,721</b>



## Percentage of Services Provided in 2023

# 3B



- Basic Needs Assistance (Food, Clothing, Hygeine Items)
- Child/Youth Services
- Community Resources Assistance & Community Center Assistance
- Document Assistance (birth certificate, social security, etc.)
- Employment Assistance
- Health/Mental Health Assistance
- Housing/Homelessness Assistance
- Immigration Assistance
- Language Resources

## 2022- 2023 Resource Fair Comparison

	<b>2022</b>	<b>2023</b>	<b>Increase in Community Participation</b>
<b>Vendor Booths</b>	41	61	48.78%
<b>Patron Participation</b>	200	818	309.00%

# 2024 Community Resource Fair

- New Chairs – Bryanna Barnes & Erica Irish
  - Moving towards a systemwide approach
    - West Region: Haughville – August
    - East Region: Warren - September
    - Mid Region: TBD - (SP, West Perry, or Beech Grove?), October
    - Central: November



# 2024 Social Worker Services

- Monthly Tabling
  - Over 15 Community Partners
- Trainings
  - Mental First Aide – April and May
    - PICS and Branch Managers – Up to 16
  - ACES Training
- Community Partnerships
  - NOMAD Alliance
- 2024 Coffee & Conversations
  - 4 by SW
  - 8 other Indypl Committees

# Social Work Program Evaluation

3B

- Started the week of February 5<sup>th</sup>, 2024
  - Purpose – What has worked well, staff thoughts on what the program was supposed to be, identify improvements and give recommendations for the future
  - Focus Groups
    - Staff - Central, ARMS, Branch Managers
    - SSAC- Social Services Action Committee
    - Community Partners
    - CFSO/CEO
  - Final recommendations end of March 2024



Questions

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE EXECUTIVE SESSION  
JANUARY 20, 2024

\*\*\*\*\*

The Indianapolis-Marion County Public Library Board met in Executive Session at Central Library, 40 East St. Clair Street, Indianapolis, Indiana, on Saturday, January 20, 2024 at 12:00 p.m., pursuant to notice given in accordance with the rules of the Board.

**1. Call To Order**

President Tribble presided as Chairman. In the absence of Dr. Payne, Dr. Murtadha acted as Secretary.

**2. Roll Call**

Members present: Mr. Biederman, Mr. Lane, Dr. Murtadha, Dr. Palacio, Ms. Tribble and Dr. White.

Members absent: Dr. Payne.

Ms. Tribble announced that a quorum was present and that the meeting was duly constituted.

**3. Discussion**

Pursuant to IC 5-14-1.5-6.1(b)(7) for discussion of records classified as confidential by state, or federal statute.

**4. Adjournment**

The Acting Secretary announced that there was no further business to come before the Board.

The Chairman declared the Executive Session adjourned at 1:30 p.m.

\_\_\_\_\_  
Khaula Murtadha, Acting Secretary to the Board

**CERTIFICATION**

I, Khaula Murtadha, Acting Secretary to the Board of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

\_\_\_\_\_  
Khaula Murtadha, Acting Secretary to the Board

◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE REGULAR MEETING  
JANUARY 22, 2024**

\*\*\*\*\*

The Indianapolis-Marion County Public Library Board met in person at the Decatur Branch Library, 5301 Kentucky Avenue, Indianapolis, Indiana on Monday, January 22, 2024 at 6:35 p.m. pursuant to notice given in accordance with the rules of the Board.

**1. Call To Order**

President Tribble called the meeting to order. In the absence of Dr. Payne, Dr. Murtadha acted as Secretary.

**2. Roll Call**

Members present: Mr. Lane, Dr. Murtadha, Dr. Palacio, Ms. Tribble and Dr. White.

Members absent: Mr. Biederman and Dr. Payne.

The Chair recognized a quorum.

Ms. Tribble thanked the entire IndyPL team, the Board, the Library Foundation and patrons for their individual and collective contributions to the Library’s successes of 2023. She mentioned the ongoing renovations at the Pike and Nora branches and noted that the new Glendale Branch is scheduled to open in the next few months. Ms. Tribble then shared information about the upcoming 36<sup>th</sup> Annual Meet the Artists Gala and opening reception which will take place on February 17, 2024 at Central Library.

**3. Branch Manager’s Report and Department Overview**

**a. Decatur Branch Report**

Ms. Doriene Smither, Manager, Decatur Branch, provided information about the branch’s history, programs and services. The branch, which has been at its current location since 1990, serves a population of 43,225, including 11 public schools, one charter school, 34 churches and one community center. The branch had 6,362 cardholders in 2023.

b. **Reading and Writing Strategic Priority: Marion County Literacy Rates**

Ms. Shael Weidenbach, Area Resource Manager – Youth Services, and Ms. Sakura Fuqua, Immigrant Outreach Program Specialist, shared that the Library has programs and services that help with raising the pass rates for the IRead-3 assessment of foundational reading skills for third graders. These include On The Road to Reading, Reading Ready Time and 1,000 Books by Kindergarten. The Library also helps teen and adult literacy rates with programs such as Pathway to Literacy, 100 Books Before Graduation and various book clubs.

**4. Public Comment**

a. **Public Comment** (Name and summary of comments follows)

Ms. Linda Kile, the President of the Decatur Township Civic Council, shared with the Board her love for the services provided by IndyPL and for the staff at the Decatur Branch. She commented the staff there are always polite and courteous. She also mentioned using the Book Club in a Bag program for a local book club group.

Mr. Michael Torres, IndyPL employee and President of AFSCME Local 3395 – Indy Library Workers, spoke on the separation of former Interim CEO Nichelle Hayes from the Library and his respect and admiration for her. He also commented on recent salary negotiations and questioned if across-the-board percentage increases will widen the equity gap.

Ms. Melinda Mullican, Wayne Branch Library Manager and a member of IndyPL's Staff Association Program and Scholarship Committee, spoke about the work of the Committee which provides funds for MLS and undergraduate degrees. She noted that two staff members had earned scholarships.

**5. Approval Of Minutes: Executive Session, Regular and Special Meetings**

a. **Regular Meeting, December 18, 2023**

The minutes from the Regular Meeting held December 18, 2023 were approved on the motion of Dr. White, seconded by Mr. Lane, and the following roll call vote:

Mr. Lane – Aye

Ms. Tribble – Aye

Dr. Murtadha – Aye

Dr. White – Aye

Dr. Palacio – Aye

**COMMITTEE REPORTS**

**6. Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)**

a. **Report of the Treasurer**

Ms. Lolita Campbell, Chief Financial Officer and Ms. Mary Rankin, Treasurer, presented the Report of the Treasurer.

Significant items of note were that as of December 2023, the year-to-date revenue was \$60,756,468 and the year-to-date expenditures were \$49,769,580.

The Report of the Treasurer was approved for filing for audit on the motion of Dr. White, seconded by Mr. Lane, and the following roll call vote:

Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	Dr. White – Aye
Dr. Palacio – Aye	

b. **Resolution 1 – 2024** (Annual Baker & Taylor Book Leasing/High Demand Services)

Ms. Campbell explained that this program provides tools to manage and acquire high-demand titles efficiently and quickly for the Library to meet public demand. The Committee recommended approval to pay Baker & Taylor \$116,905 for approximately 6,684 items during the period February 1, 2024-January 31, 2025.

After full discussion and careful consideration of Resolution 1 – 2024, it was noted that this resolution received a favorable recommendation from the Finance Committee, Dr. White seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	Dr. White – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 2 – 2024** (Approval to Award Contract for Purchase of Network Switches and Related Equipment)

Ms. Shanika Heyward, Chief Innovation and Technology Officer, shared that the Committee recommended that the Library enter into an agreement with Logicalis for an amount not to exceed \$501,500.16 for the purchase of network switches and related equipment.

After full discussion and careful consideration of Resolution 2 – 2024, it was noted that this resolution received a favorable recommendation from the Finance Committee. Dr. White seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	Dr. White – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

d. **Resolution 3 – 2024** (Disclosure of Waived Fines and Fees)

Ms. Campbell advised there was a total of \$130,168 of uncollectible fines and fees in 2023. These were waived at the branches following the Library’s debt collection process.

After full discussion and careful consideration of Resolution 3 – 2024, it was noted that this resolution received a favorable recommendation from the Committee. Dr. Murtadha seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	Dr. White – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

e. **Resolution 4 – 2024** (Outstanding Purchase Orders 2023)

Ms. Campbell explained that outstanding purchase orders not paid before December 31, 2023 will be paid in fiscal year 2024. Appropriations were provided for the purchase orders in the 2023 budget.

After full discussion and careful consideration of Resolution 4 – 2024, it was noted that this resolution received a favorable recommendation from the Finance Committee. Dr. Murtadha seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	Dr. White – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

f. **Resolution 5 – 2024** (Confirming Marion County Board of Finance)

Ms. Campbell noted that the Committee recommended that the Marion County Board of Finance be designated to serve as the Library’s Board of Finance for 2024.

After full discussion and careful consideration of Resolution 5 – 2024, it was noted that this resolution received a favorable recommendation from the Finance Committee. Dr. Murtadha seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	Dr. White – Aye
Dr. Palacio – Aye	



The resolution is appended to, and made a part of, these minutes.

g. **Resolution 6 – 2024** (Transfer Between Classifications and Accounts)

Ms. Campbell advised that the Committee recommends the transfer of \$185,000 within the Facilities Department’s budget from various accounts to Appointed Salaries to fund salaries for the Library Security Assistants.

After full discussion and careful consideration of Resolution 6 – 2024, it was noted that this resolution received a favorable recommendation from the Finance Committee. Dr. White seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	Dr. White – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

7. **Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtadha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)**

It was noted that the Committee did not have a report this month.

8. **Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Murtadha)**

a. **Resolution 7 – 2024** (Approval to Award a Construction Services Contract for the Pike Branch Renovation Project)

Mr. Adam Parsons, Chief Operational Services Officer, explained the Committee recommended the contract for the Pike Branch Renovation Project be awarded to Holladay Construction Group, LLC, for the total cost of \$3,159,819. The renovated branch should reopen in the first quarter of 2025.

After full discussion and careful consideration of Resolution 7 – 2024, it was noted that this resolution received a favorable recommendation from the Facilities Committee. Dr. Palacio seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Palacio – Aye
Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

b. **Resolution 8 – 2024** (Approval of a Memorandum of Understanding with New Direction Church)

Mr. Parsons explained that, due to a growing congregation, the New Direction Church was needing more space for parking. The Committee has determined that the Library can offer parking in the lot at our East 38<sup>th</sup> Street Branch, which is closed on the Sunday, for the Church's use. No fee would be charged to the Church to use that parking lot.

After full discussion and careful consideration of Resolution 8 – 2024, it was noted that this resolution received a favorable recommendation from the Facilities Committee. Mr. Lane seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	Dr. White – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

## **9. Library Foundation Update**

In the absence of Mr. Biederman, Dr. Palacio reviewed the Foundation's Update as follows:

### **News**

Tickets to Circulate: Night at the Library, the Foundation's annual fundraiser, are now on sale: Circulate is March 16, 2024 at Central Library. You can purchase tickets and find more information on our website: <https://indyplfoundation.org/circulate>. We encourage you to share the event information.

### **Donors and Program Support**

Major Donors: Ayres Foundation, Inc.; Blue & Co.; Corteva; Dynamark Graphics Group; IndyGo Foundation; LiveNation Worldwide, Inc.; R.B. Annis Educational Foundation; The Swisher Foundation, Inc.; and West Indianapolis Development Corporation.

Program Support in the amount of \$90,000 was provided to the Library for: Pathway to Literacy; Seed Library; Healthy Body, Healthy Mind; Bunny Bags and Concert Series.

*It was noted that Mr. Biederman joined the meeting via Zoom at 8:15 pm.*

## **10. Report of the CEO**

### **a. Confirming Resolutions**

#### **1) Resolution Regarding Finances, Personnel and Travel (9 – 2024)**

After full discussion and careful consideration of Resolution 9 – 2024, the resolution was approved on the motion of Dr. White, which was seconded by Dr. Palacio, and the following roll call vote:

Mr. Biederman – Aye	Dr. Palacio – Aye
Mr. Lane – Nay	Ms. Tribble – Aye
Dr. Murtadha – Aye	Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

**b. Report of the CEO – January 2024**

Mr. Gregory Hill, the Library’s CEO, provided information on the best programs of 2023 which had been organized by various departments and committees within the Library. For instance, Meet an Author, Be an Author had 300 attendees, Fall Fest was attended by 331 people and there were 70 vendors at the Community Resource Fair.

**c. Strategic Planning Update**

Ms. Marianne McKenzie, Strategic Planning and Assessment Officer, discussed the Update noting that the new Strategic Plan will include: Mission Vision and Values; Strategic Priorities; Goals and Objectives.

There will be committees formed to help with the process of creating the Plan which should be completed in August 2024.

**d. Legislative Update on SB32**

Mr. Michael Williams, Manager, Special Projects, advised that Senate Bill 32 which would have stripped public libraries of their taxing authority, was not heard in committee. This may kill the bill. The Library will continue to monitor this matter.

**UNFINISHED BUSINESS**

11. None.

**NEW BUSINESS**

12. **Resolution 10 – 2024** (Revised Correction to Room Rental Rates Included in 2024 Annual Resolution)

Mr. Russell Brown, the Library’s legal counsel, advised that he had mistakenly listed some incorrect rental rates on the previously approved Annual Resolution. The correct rates are as follows:

	<u>Non-Profit</u>	<u>For Profit</u>
East Garden	\$1,500	\$2,000
Simon Reading Room	\$2,500	\$3,000

After full discussion and careful consideration of revised Resolution 10 – 2024, Dr. White made the motion, which was seconded by Mr. Lane, to approve revised Resolution 10 – 2024. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Palacio – Aye
Mr. Lane – Aye	Ms. Tribble – Aye
Dr. Murtadha – Aye	Dr. White – Aye

The resolution is appended to, and made a part of, these minutes.

## DISCUSSION AND AGENDA BUILDING

13. **Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**February 2024** – Mr. Lane requested that the Community Advisory Board of the Encyclopedia of Indianapolis project be invited to attend the Library Board’s February 26, 2024 meeting.

## INFORMATION

### 14. Materials

- a. **Notes of January 11, 2024 Diversity, Policy and Human Resources Committee Meeting.**
- b. **Notes of January 9, 2024 Facilities Committee Meeting.**
- c. **Notes of January 9, 2024 Finance Committee Meeting.**

### 15. Board Meeting Schedule for 2024 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2024 *will be updated as needed.*
- b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](http://attend.indypl.org).

**16. Notice of Special Meetings**

None.

**17. Notice of Next Regular Meeting**

Monday, February 26, 2024, for the Garfield Park Branch, which will be held at the Library Services Center, 2450 North Meridian Street, at 6:30 p.m.

**18. Other Business**

**19. Adjournment**

The Acting Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:45 p.m.

The January 22, 2024 Indianapolis Public Library Board Meeting is available to view at:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

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Khaula Murtadha, Acting Secretary to the Board



**Indianapolis-Marion County Public Library**  
**Report of the Treasurer for January 2024**  
**Prepared by Accounting for the February 26, 2024 Board Meeting**

6a

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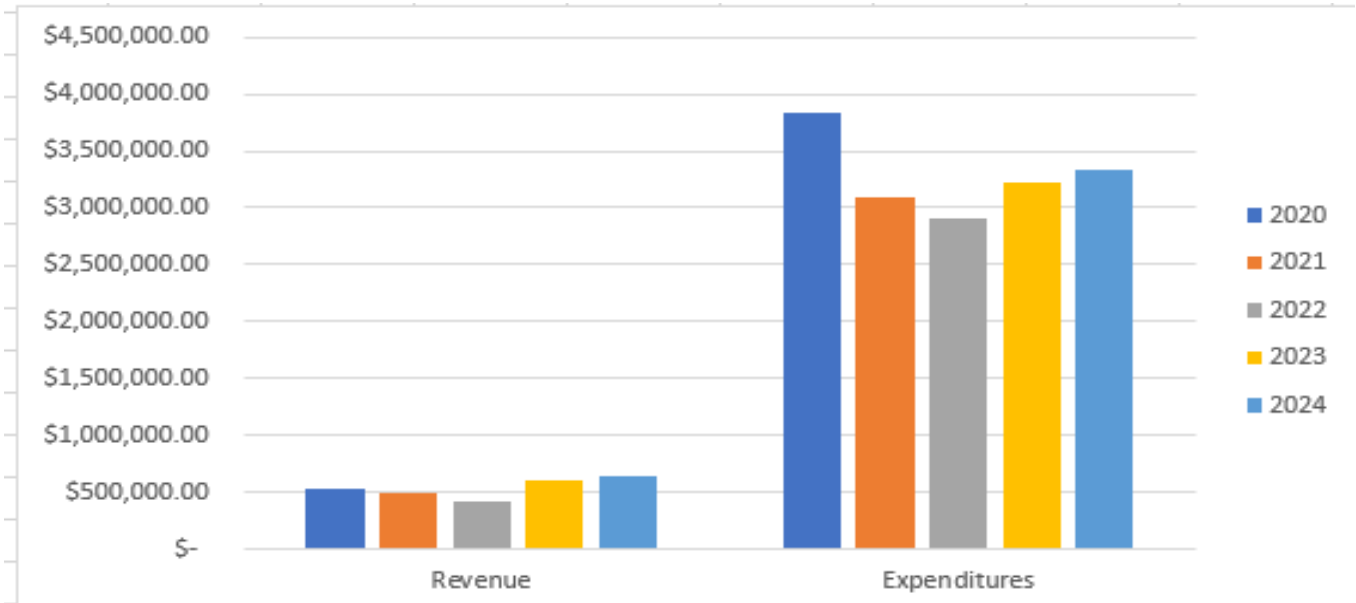
**Indianapolis-Marion County Public Library**  
**Operating Fund Revenues and Expenditures**  
**Month Ended January 31, 2024**

<b>Revenue</b>		<b>Annual</b>			<b>% Budget Received</b>
		<b>2024 Revised Budget</b>	<b>Actual MTD 1/31/2024</b>	<b>Actual YTD 1/31/2024</b>	
Property Taxes	31	42,916,747	-	-	0%
Intergovernmental	33	7,925,880	438,731	438,731	6%
Fines & Fees	35	110,500	9,970	9,970	9%
Charges for Services	34	557,500	52,054	52,054	9%
Miscellaneous	36	1,655,000	143,083	143,083	9%
<b>Total</b>		<b>53,165,627</b>	<b>643,838</b>	<b>643,838</b>	<b>1%</b>

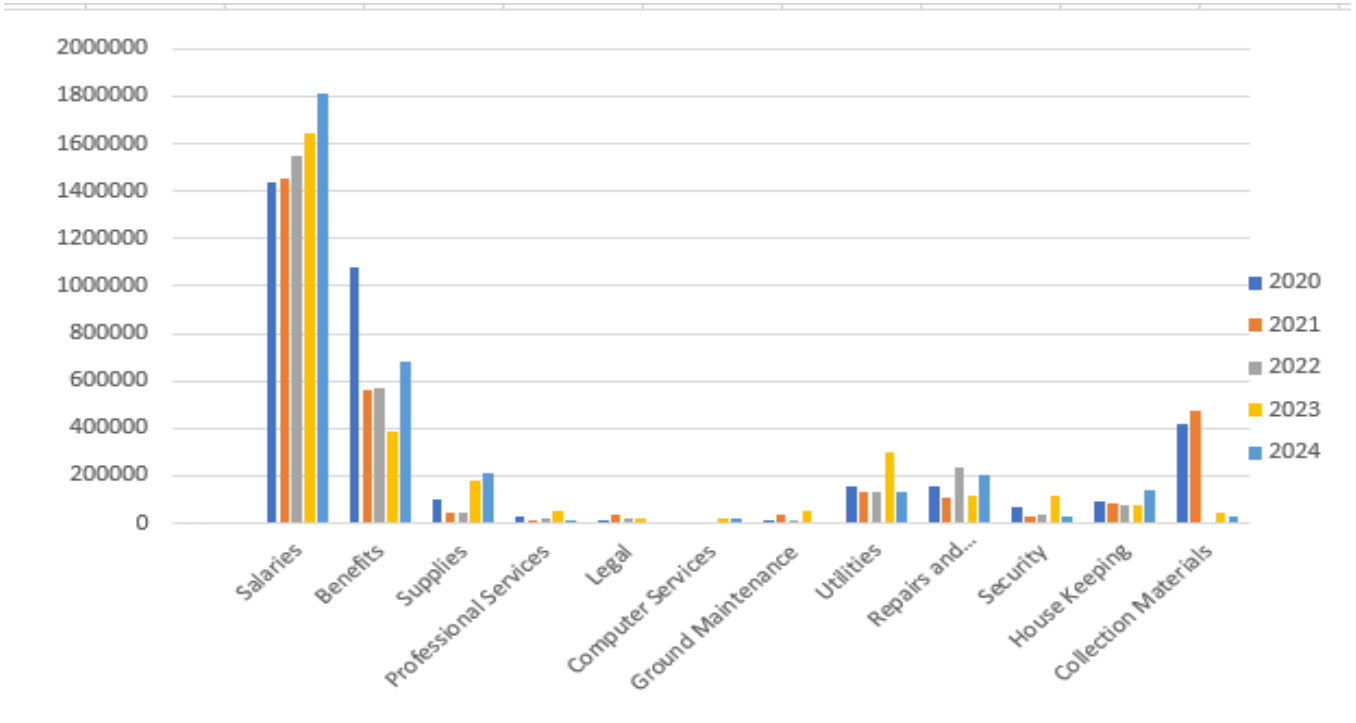
<b>Expenditures</b>		<b>Annual</b>			<b>% Budget Spent</b>
		<b>2024 Revised Budget</b>	<b>Actual MTD 1/31/2024</b>	<b>Actual YTD 1/31/2024</b>	
Personal Services & Benefits	41	38,852,916	2,494,627	2,494,627	6%
Supplies	42	1,768,869	214,576	214,576	12%
Other Services and Charges	43	16,628,861	587,984	587,984	4%
Capital Outlay	44	3,197,625	27,858	27,858	1%
<b>Total</b>		<b>60,448,271</b>	<b>3,325,046</b>	<b>3,325,046</b>	<b>6%</b>



**Indianapolis-Marion County Public Library  
Chart Overview  
Month Ended January 31, 2024**



**MAJOR EXPENDITURES**



**Indianapolis-Marion County Public Library**  
**Fund 101- Operating Fund - Detailed Income Statement**  
**Month Ended January 31, 2024**

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>							
<b>TAXES</b>							
311000	PROPERTY TAX	51,734,982	51,734,982	-	-	-	51,734,982
311300	PROPERTY TAX CAPS	(8,818,235)	(8,818,235)	-	-	-	(8,818,235)
<b>TAXES Total</b>		<b>42,916,747</b>	<b>42,916,747</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>42,916,747</b>
<b>INTERGOVERNMENTA</b>							
332200	E-RATE REVENUE	240,000	240,000	66,289	66,289	-	173,711
335100	FINANCIAL INSTITUTION TAX REV	399,531	399,531	-	-	-	399,531
335200	LICENSE EXCISE TAX REVENUE	2,556,584	2,556,584	-	-	-	2,556,584
335400	LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	321,215	-	3,533,369
335500	COUNTY OPTION INCOME TAX	557,152	557,152	51,227	51,227	-	505,926
335700	COMMERCIAL VEHICLE TAX REVENUE	300,779	300,779	-	-	-	300,779
339000	IN LIEU OF PROP. TAX	17,250	17,250	-	-	-	17,250
<b>INTERGOVERNMENTA</b>		<b>7,925,880</b>	<b>7,925,880</b>	<b>438,731</b>	<b>438,731</b>	<b>-</b>	<b>7,487,149</b>
<b>CHARGES FOR</b>							
347601	PUBLIC PRINTING REVENUE	325,000	325,000	26,377	26,377	-	298,623
347602	FAX TRANSMISSION REVENUE	85,000	85,000	4,496	4,496	-	80,504
347603	PROCTORING EXAMS	1,500	1,500	75	75	-	1,425
347604	PLAC CARD DISTRIBUTION REVENUE	55,000	-	-	-	-	-
347605	USAGE FEE REVENUE	25,000	25,000	20	20	-	24,980
347606	SET-UP & SERVICE - TAXABLE	21,295	17,000	1,500	1,500	-	15,500
347607	SET-UP & SERVICE - NON-TAXABLE	17,167	22,000	600	600	-	21,400
347608	SECURITY SERVICES REVENUE	33,183	22,000	1,500	1,500	-	20,500
347609	EVENT SECURITY	-	-	-	-	-	-
347620	CAFE REVENUE	16,325	-	17,486	17,486	-	(17,486)
347621	CATERING REVENUE	78,840	60,000	-	-	-	60,000
<b>CHARGES FOR</b>		<b>658,310</b>	<b>557,500</b>	<b>52,054</b>	<b>52,054</b>	<b>-</b>	<b>505,446</b>
<b>FINES</b>							
351200	FINES	117,934	100,000	8,922	8,922	-	91,078
351201	OTHER CARD REVENUE	1,385	2,200	390	390	-	1,810
351202	HEADSET REVENUE	6,795	3,500	343	343	-	3,157
351203	USB REVENUE	5,332	3,500	243	243	-	3,257
351204	LIBRARY TOTES	1,867	1,300	73	73	-	1,227
<b>FINES Total</b>		<b>133,313</b>	<b>110,500</b>	<b>9,970</b>	<b>9,970</b>	<b>-</b>	<b>100,530</b>
<b>MISCELLANEOUS</b>							
360000	MISCELLANEOUS REVENUE	5,434	10,000	49	49	-	9,951
360001	REVENUE ADJUSTMENT	-	-	-	-	-	-
361000	INTEREST INCOME	69,610	1,100,000	112,397	112,397	-	987,603
362000	FACILITY RTL REV - TAXABLE	152,884	150,000	21,961	21,961	-	128,039
362001	FACILITY RENTAL REV - NONTAX	43,499	25,000	6,950	6,950	-	18,050
362002	EQUIPMENT RENTAL REV - TAXABLE	21,505	16,000	1,200	1,200	-	14,800
362003	EQUIPMENT RENTAL REV - NONTAX	2,801	1,500	300	300	-	1,200
367004	OTHER GRANTS	225,000	225,000	-	-	-	225,000
<b>MISCELLANEOUS</b>		<b>520,733</b>	<b>1,527,500</b>	<b>142,857</b>	<b>142,857</b>	<b>-</b>	<b>1,384,643</b>
<b>OTHER FINANCING</b>							
392100	SALE OF SURPLUS PROPERTY	3,787	25,000	-	-	-	25,000
396000	REFUNDS	5,000	2,500	-	-	-	2,500
399000	REIMBURSEMENT FOR SERVICES	175,000	100,000	226	226	-	99,774
399001	INSURANCE REIMBURSEMENTS	-	-	-	-	-	-
<b>OTHER FINANCING</b>		<b>183,787</b>	<b>127,500</b>	<b>226</b>	<b>226</b>	<b>-</b>	<b>127,274</b>
<b>REVENUE Total</b>		<b>52,338,770</b>	<b>53,165,627</b>	<b>643,838</b>	<b>643,838</b>	<b>-</b>	<b>52,521,789</b>
<b>EXPENSE</b>							
<b>PERSONAL SERVICES</b>							
411000	SALARIES APPOINTED STAFF	24,332,674	24,517,674	1,715,984	1,715,984	-	22,801,690
412000	SALARIES HOURLY STAFF	2,072,905	2,072,905	95,081	95,081	-	1,977,824
413000	WELLNESS	60,000	60,000	8,772	8,772	12,929	38,299

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
413001	LONG TERM DISABILITY INSURANCE	56,610	56,610	4,280	4,280	-	52,330
413002	EMPLOYEE ASSISTANCE PROGRAM	19,890	19,890	3,200	3,200	16,000	690
413003	TUITION ASSISTANCE	60,000	60,000	11,011	11,011	-	48,989
413004	SALARY ADJUSTMENT	519,800	519,800	-	-	-	519,800
413100	FICA AND MEDICARE	2,061,842	2,061,842	132,312	132,312	-	1,929,530
413300	PERF/INPRS	3,527,961	3,527,961	240,270	240,270	-	3,287,691
413400	UNEMPLOYMENT COMPENSATION	20,500	20,500	-	-	-	20,500
413500	MEDICAL & DENTAL INSURANCE	5,893,993	5,893,993	283,225	283,225	-	5,610,768
413600	GROUP LIFE INSURANCE	41,741	41,741	492	492	-	41,249
<b>PERSONAL SERVICES</b>		<b>38,667,916</b>	<b>38,852,916</b>	<b>2,494,627</b>	<b>2,494,627</b>	<b>28,929</b>	<b>36,329,360</b>
<b>SUPPLIES</b>							
421500	OFFICE SUPPLIES - FAC/PURCH	758,626	976,621	148,506	148,506	85,833	742,283
421600	LIBRARY SUPPLIES	102,000	129,297	14,544	14,544	13,847	100,906
421700	DEPARTMENT OFFICE SUPPLIES	330,380	339,674	37,971	37,971	8,651	293,052
422210	GASOLINE	30,600	32,070	1,470	1,470	-	30,600
422250	UNIFORMS	10,000	16,841	1,835	1,835	5,006	10,000
422310	CLEANING & SANITATION	173,349	189,366	10,251	10,251	22,759	156,356
429001	NON CAPITAL FURNITURE & EQUIP	85,000	85,000	-	-	-	85,000
<b>SUPPLIES Total</b>		<b>1,489,955</b>	<b>1,768,869</b>	<b>214,576</b>	<b>214,576</b>	<b>136,095</b>	<b>1,418,197</b>
<b>OTHER SERVICES AND</b>							
431100	LEGAL SERVICES	300,000	300,000	-	-	-	300,000
431500	CONSULTING SERVICES	431,553	478,335	15,804	15,804	114,858	347,674
432100	FREIGHT & EXPRESS	9,750	9,750	191	191	-	9,559
432200	POSTAGE	60,388	60,388	2,000	2,000	-	58,388
432300	TRAVEL	29,475	29,475	-	-	-	29,475
432400	DATA COMMUNICATIONS	306,172	320,922	17,360	17,360	1,139	302,423
432401	CELLULAR PHONE	16,893	16,893	740	740	-	16,153
432500	CONFERENCES	119,000	119,000	4,104	4,104	8,192	106,704
432501	IN HOUSE CONFERENCE	270,000	274,000	2,551	2,551	11,587	259,862
433100	OUTSIDE PRINTING	171,000	172,296	667	667	2,398	169,232
433200	PUBLICATION OF LEGAL NOTICES	2,810	2,810	-	-	-	2,810
434100	WORKER'S COMPENSATION	101,459	101,459	-	-	23,795	77,664
434200	PACKAGE	195,753	195,753	-	-	49,723	146,030
434201	EXCESS LIABILITY	24,578	24,578	-	-	5,966	18,612
434202	AUTOMOBILE	28,840	28,840	-	-	6,623	22,217
434500	OFFICIAL BONDS	2,400	2,400	-	-	1,200	1,200
434501	PUBLIC OFFICIALS & EE LIAB	15,529	15,529	-	-	-	15,529
434502	BROKERAGE FEE	23,000	23,000	-	-	5,925	17,075
435100	ELECTRICITY	1,080,000	1,146,738	69,281	69,281	915,000	162,457
435200	NATURAL GAS	150,000	173,997	13,092	13,092	114,098	46,807
435300	HEAT/STEAM	300,000	387,296	19,464	19,464	317,831	50,000
435400	WATER	69,080	89,014	4,705	4,705	70,742	13,567
435401	COOLING/CHILLED WATER	500,000	579,195	23,967	23,967	505,228	50,000
435500	STORMWATER	30,100	30,214	56	56	732	29,425
435900	SEWAGE	105,000	151,951	3,252	3,252	130,352	18,348
436100	REP & MAINT-STRUCTURE	1,000,000	1,107,403	16,399	16,399	350,060	740,944
436101	ELECTRICAL	250,000	303,426	-	-	58,975	244,451
436102	PLUMBING	75,000	81,431	-	-	67,862	13,569
436103	PEST SERVICES	40,000	42,626	-	-	2,626	40,000
436104	ELEVATOR SERVICES	125,000	155,136	-	-	94,624	60,513
436110	CLEANING SERVICES	1,520,000	1,549,133	140,709	140,709	322,999	1,085,425
436200	REP & MAINT-EQUIPMENT	150,000	169,366	-	-	34,161	135,205
436201	REP & MAINT-HEATING & AIR	425,000	548,573	620	620	324,664	223,289
436202	REP & MAINT -AUTO	50,000	51,832	470	470	9,103	42,260
436203	REP & MAINT-COMPUTERS	531,651	658,047	41,345	41,345	129,136	487,566
437200	EQUIPMENT RENTAL	75,500	76,005	449	449	505	75,052
437300	REAL ESTATE RENTAL	32,825	32,825	52,000	52,000	-	(19,175)
439100	CLAIMS, AWARDS, INDEMNITIES	25,000	25,000	-	-	-	25,000
439600	TRASH REMOVAL	85,000	86,484	7,806	7,806	76,484	2,194
439601	SNOW REMOVAL	275,000	466,826	-	-	394,276	72,550
439602	LAWN & LANDSCAPING	275,000	301,967	(9,070)	(9,070)	32,492	278,545
439800	DUES & MEMBERSHIPS	64,275	64,275	742	742	43,003	20,530
439901	COMPUTER SERVICES	544,554	605,431	24,081	24,081	56,322	525,028
439902	PAYROLL SERVICES	145,000	145,000	12,271	12,271	-	132,729
439903	SECURITY SERVICES	521,800	412,822	29,477	29,477	31,277	352,069
439904	BANK FEES/CREDIT CARD FEES	40,000	40,000	2,351	2,351	-	37,649
439905	OTHER CONTRACTUAL SERVICES	868,325	985,450	59,183	59,183	84,278	841,989

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
439906	RECRUITMENT EXPENSES	30,000	30,000	-	-	-	30,000
439907	EVENTS & PR	74,150	79,153	7,970	7,970	5,003	66,180
439910	PROGRAMMING	137,735	155,016	16,241	16,241	13,402	125,373
439911	PROGRAMMING-JUV.	155,800	177,789	7,706	7,706	16,727	153,355
439913	PROGRAMMING EXHIBITS - CENTRAL	2,500	2,500	-	-	-	2,500
439930	MATERIALS CONTRACTUAL	3,425,267	3,541,512	-	-	116,245	3,425,267
451100	AUDIT FEES	15,000	15,000	-	-	-	15,000
452000	TRANSFERS IN/OUT	-	-	-	-	-	-
452002	TRANSFERS IN/OUT	-	-	-	-	-	-
<b>OTHER SERVICES AND</b>		<b>15,302,162</b>	<b>16,643,861</b>	<b>587,984</b>	<b>587,984</b>	<b>4,549,612</b>	<b>11,506,265</b>
<b>CAPITAL</b>							
445100	CAPITAL - FURNITURE	15,000	15,000	-	-	-	15,000
445301	COMPUTER EQUIPMENT	-	-	-	-	-	-
449000	BOOKS & MATERIALS	3,152,060	3,167,625	27,858	27,858	15,565	3,124,202
449200	ART & EXHIBITS	-	-	-	-	-	-
<b>CAPITAL Total</b>		<b>3,167,060</b>	<b>3,182,625</b>	<b>27,858</b>	<b>27,858</b>	<b>15,565</b>	<b>3,139,202</b>
<b>EXPENSE Total</b>		<b>58,627,093</b>	<b>60,448,271</b>	<b>3,325,046</b>	<b>3,325,046</b>	<b>4,730,201</b>	<b>52,393,024</b>

**Indianapolis-Marion County Public Library**  
**Cashflow Projections - Operating Fund**  
**January 1 - December 31, 2024**

	Actual January	Projected February	Projected March	Projected April	Projected May	Projected June	Projected July	Projected August	Projected September	Projected October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance
<b>Beginning Balance</b>	\$ 41,090,615	\$ 38,409,407	\$ 33,930,683	\$ 29,451,958	\$ 25,341,944	\$ 22,706,771	\$ 39,296,390	\$ 35,042,665	\$ 34,663,149	\$ 30,679,936	\$ 29,615,594	\$ 26,980,421	\$ 41,090,615	\$ 41,090,615	
<b>Receipts:</b>															
PROPERTY TAX	311000	-	-	368,710	1,843,552	19,246,111	-	-	-	368,710	1,843,552	19,246,112	42,916,747	42,916,747	-
PROPERTY TAX CAPS	311300	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E-RATE REVENUE	332200	66,289	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	286,289	240,000	46,289
FINANCIAL INSTITUTION TAX REV	335100	-	-	-	-	221,647	-	-	-	221,647	-	221,647	443,294	399,531	43,763
LICENSE EXCISE TAX REVENUE	335200	-	-	-	-	1,440,249	-	-	-	-	-	1,440,249	2,880,498	2,556,584	323,914
LOCAL OPTION INCOME TAX	335400	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,584	3,854,584	-
COUNTY OPTION INCOME TAX	335500	51,227	43,628	43,628	43,628	43,628	43,628	43,628	43,628	43,628	43,628	43,628	531,139	557,152	(26,013)
COMMERCIAL VEHICLE TAX REVENUE	335700	-	-	-	-	151,711	-	-	-	-	-	151,711	303,422	300,779	2,643
IN LIEU OF PROP. TAX	339000	-	-	-	-	8,625	-	-	-	-	-	8,625	17,250	17,250	-
COPY MACHINE REVENUE	347600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC PRINTING REVENUE	347601	26,377	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	323,377	325,000	(1,623)
FAX TRANSMISSION REVENUE	347602	4,496	6,206	6,206	6,206	6,206	6,206	6,206	6,206	6,206	6,206	6,206	72,758	85,000	(12,242)
PROCTORING EXAMS	347603	75	125	125	125	125	125	125	125	125	125	125	1,450	1,500	(50)
PLAC CARD DISTRIBUTION REVENUE	347604	-	-	-	-	-	-	-	-	-	-	-	-	-	-
USAGE FEE REVENUE	347605	20	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	22,020	25,000	(2,980)
SET-UP & SERVICE - TAXABLE	347606	1,500	1,417	1,417	1,417	1,417	1,417	1,417	1,417	1,417	1,417	1,417	17,087	17,000	87
SET-UP & SERVICE - NON-TAXABLE	347607	600	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	20,763	22,000	(1,237)
SECURITY SERVICES REVENUE	347608	1,500	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	21,663	22,000	(337)
EVENT SECURITY	347609	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PARKING REVENUE	347610	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFE REVENUE	347620	17,486	-	-	-	-	-	-	-	-	-	-	17,486	-	17,486
CATERING REVENUE	347621	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	55,000	60,000	(5,000)
FINES	351200	8,922	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	100,585	100,000	585
OTHER CARD REVENUE	351201	390	183	183	183	183	183	183	183	183	183	183	2,403	2,200	203
HEADSET REVENUE	351202	343	292	292	292	292	292	292	292	292	292	292	3,555	3,500	55
USB REVENUE	351203	243	292	292	292	292	292	292	292	292	292	292	3,455	3,500	(45)
LIBRARY TOTES	351204	73	108	108	108	108	108	108	108	108	108	108	1,261	1,300	(39)
MISCELLANEOUS REVENUE	360000	49	833	833	833	833	833	833	833	833	833	833	9,212	10,000	(788)
REVENUE ADJUSTMENT	360001	-	-	-	-	-	-	-	-	-	-	-	-	-	-
INTEREST INCOME	361000	112,397	91,667	91,667	91,667	91,667	91,667	91,667	91,667	91,667	91,667	91,667	1,120,734	1,100,000	20,734
FACILITY RTL REV - TAXABLE	362000	21,961	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	159,461	150,000	9,461
FACILITY RENTAL REV - NONTAX	362001	6,950	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	29,863	25,000	4,863
EQUIPMENT RENTAL REV - TAXABLE	362002	1,200	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	15,863	16,000	(137)
EQUIPMENT RENTAL REV - NONTAX	362003	300	125	125	125	125	125	125	125	125	125	125	1,675	1,500	175
FOUNDATION CONTRIBUTION	367000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER GRANTS	367004	-	-	-	-	-	225,000	-	-	-	-	-	225,000	225,000	-
TRANSFER IN	391000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY	392100	-	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	22,917	25,000	(2,083)
REFUNDS	396000	-	208	208	208	208	208	208	208	208	208	208	2,292	2,500	(208)
REIMBURSEMENT FOR SERVICES	399000	226	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	91,893	100,000	(8,107)
INSURANCE REIMBURSEMENTS	399001	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Receipts</b>	<b>643,838</b>	<b>558,631</b>	<b>558,631</b>	<b>927,342</b>	<b>2,402,183</b>	<b>21,626,974</b>	<b>783,631</b>	<b>558,631</b>	<b>687,414</b>	<b>2,364,589</b>	<b>2,402,183</b>	<b>21,626,975</b>	<b>53,574,995</b>	<b>53,165,627</b>	<b>409,369</b>
														(6,372,237)	
<b>Expenditures:</b>															
PERSONAL SERVICES & BENEFITS	41	2,494,627	3,237,743	3,237,743	3,237,743	3,237,743	3,237,743	3,237,743	3,237,743	3,237,743	3,237,743	3,237,743	38,109,800	38,852,916	743,116
SUPPLIES	42	214,576	147,406	147,406	147,406	147,406	147,406	147,406	147,406	147,406	147,406	147,406	1,836,039	1,768,869	(67,170)
OTHER SERVICES AND CHARGES	43	587,984	1,386,988	1,386,988	1,386,988	1,386,988	1,386,988	1,386,988	1,386,988	1,386,988	1,386,988	1,386,988	15,844,857	16,643,861	799,004
CAPITAL OUTLAY (Including Books & Collection Materials)	44	27,858	265,219	265,219	265,219	265,219	265,219	265,219	265,219	265,219	265,219	265,219	2,945,265	3,182,625	237,360
<b>Total Expenditures</b>	<b>3,325,044</b>	<b>5,037,356</b>	<b>5,037,356</b>	<b>5,037,356</b>	<b>5,037,356</b>	<b>5,037,356</b>	<b>5,037,356</b>	<b>5,037,356</b>	<b>4,409,500</b>	<b>3,428,180</b>	<b>5,037,356</b>	<b>5,037,356</b>	<b>58,735,961</b>	<b>60,448,271</b>	<b>1,712,310</b>
<b>Change in Payables/Petty Cash/Correction*</b>															
<b>Transfer Out (Rainy Day Fund/URF)</b>															
<b>Ending Balance</b>	\$ 38,409,407	\$ 33,930,683	\$ 29,451,958	\$ 25,341,944	\$ 22,706,771	\$ 39,296,390	\$ 35,042,665	\$ 30,563,941	\$ 30,679,936	\$ 29,615,594	\$ 26,980,421	\$ 43,570,040	\$ 35,929,649	\$ 33,807,971	

**Indianapolis-Marion County Public Library**  
**Receipts & Disbursements**  
**Month Ended January 31, 2024**

FUND	CASH AND INVESTMENTS		CASH AND INVESTMENTS	
	12/31/2023	RECEIPTS	DISBURSEMENTS	1/31/2024
101 Total Operating	41,090,615	643,838	3,325,046	38,409,407
104 Total Fines	9,153	46,202	46,202	9,153
226 Total Parking Garage	682,469	12,825	19,886	675,408
230 Total Grant	187,789	13,718	-	201,507
245 Total Rainy Day	7,847,083	15,152	-	7,862,235
270 Total Shared System	123,111	8,286	11,480	119,916
276 Total Cares Grant Fund	-	-	-	-
277 Total ARP Grant	(999)	-	-	(999)
301 Total BIRF 1	754,984	-	-	754,984
321 Total BIRF 2	1,712,525	-	-	1,712,525
471 Total Library Improvement Reserve Fund	2,755,588	8,365	-	2,763,953
472 Total Construction	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	680,271	-	162,021	518,250
480 Total 2018 BBond - West Perry Branch	-	-	-	-
481 Total 2019 Bond - LAW WAY Renovation	-	-	-	-
482 Total 2020 Bond - Fac Renov Equip Acq	2,131,772	-	2,112	2,129,660
483 Total 2021A Bond Glendale BR	2,044,261	17,721	300,680	1,761,302
484 Total 2021B Bond FT Harrison BR	1,359,630	2,776	22,073	1,340,333
485 Total 2021C Bond Energy Cons	4,040,534	-	26	4,040,508
486 Total 202c Bond Energy Cons LT MT	4,515,763	-	268,367	4,247,396
487 Total 2023A Bond Curve Renovation	6,047,973	-	-	6,047,973
488 Total 2023B Bond Nora & FAC Proj	5,811,256	-	89,217	5,722,039
489 Total 2023C Bond Pike Renov	5,824,882	-	22,493	5,802,389
701 Total Self-Insurance Fund	1,200,000	-	-	1,200,000
800 Total Gift	2,527,180	101,142	135,703	2,492,620
806 Total Payroll Liabilities	56,045	130,303	64,244	122,104
812 Total Foundation Agency Fund	6,118	643	-	6,761
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	494	1,828	494	1,828
815 Total PLAC Card Revenue Agency Fund	16,549	4,550	10,465	10,634
99 Total CAFR GOVERNMENT - WIDE	-	-	-	-
<b>Grand Total</b>	<b>91,425,077</b>	<b>1,007,350</b>	<b>4,480,508</b>	<b>87,951,919</b>

**Indianapolis Marion County Public Library  
Status of the Treasury  
Investment Report  
Month Ended January 31, 2024**

**Chase Savings Account**

	Balance January 31, 2024	Interest Earned January 31, 2024
Operating Fund	\$ 7,323,120	\$ 22,363
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 427,943	\$ 1,304
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 423,257	\$ 1,290
Gift Fund	\$ 8,916	\$ 617
2021A Bond (Glendale)	\$ 1,247,700	\$ 3,803
2021B Bond (Fort Harrison)	\$ 910,857	\$ 2,776
<b>Total Chase Savings Account</b>	<b>\$ 10,548,574</b>	<b>\$ 32,154</b>

The average savings account rate for January was 3.60%

**Previous Month's Chase Savings Account Activity**

	Balance December 31, 2023	Interest Earned December 31, 2023
Operating Fund	\$ 7,300,757	\$ 22,295
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 426,638	\$ 1,300
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 421,967	\$ 1,286
Gift Fund	\$ 8,300	\$ 615
2021A Bond (Glendale)	\$ 1,243,897	\$ 3,792
2021B Bond (Fort Harrison)	\$ 908,081	\$ 2,768
<b>Total Chase Savings Account</b>	<b>\$ 10,516,420</b>	<b>\$ 32,056</b>

The average savings account rate for December was 3.60%

**Fifth Third Bank Investment Account**

	Balance January 31, 2024	Interest Earned January 31, 2024
Library Improvement Reserve Fd	\$ 2,312,529	\$ 8,365
Rainy Day Fund	\$ 3,588,625	\$ 12,981
<b>Total Fifth Third Bank</b>	<b>\$ 5,901,154</b>	<b>\$ 21,346</b>

The average 5/3 investment account rate for January was 4.35%

**Previous Month's Fifth Third Bank Investment Account**

	Balance December 31, 2023	Interest Earned December 31, 2023
Library Improvement Reserve Fd	\$ 2,304,164	\$ 8,097
Rainy Day Fund	\$ 3,575,644	\$ 12,565
<b>Total Fifth Third Bank</b>	<b>\$ 5,879,807</b>	<b>\$ 20,662</b>

The average 5/3 investment account rate for December was 4.22%

**Hoosier Fund Account Income**

	Balance January 31, 2024	Interest Earned January 31, 2024
Operating Fund	\$ 9,441,192	\$ 43,301
Rainy Day Fund	\$ 192,921	\$ 881
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
2018A Multi-Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd	\$ 44,813	\$ -
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
<b>Total Hoosier Fund Account</b>	<b>\$ 9,678,926</b>	<b>\$ 44,181</b>

The average Hoosier Fund account rate for January was 5.40%

**Previous Month's Hoosier Fund Account Income**

	Balance December 31, 2023	Interest Earned December 31, 2023
Operating Fund	\$ 9,397,891	\$ 43,109
Rainy Day Fund	\$ 192,041	\$ 877
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
2018A Multi-Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd	\$ 44,813	\$ -
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
<b>Total Hoosier Fund Account</b>	<b>\$ 9,634,745</b>	<b>\$ 43,986</b>

The average Hoosier Fund account rate for December was 5.40%

**TrustIndiana**

	Balance January 31, 2024	Interest Earned January 31, 2024
Operating Fund	\$ 7,330,587	\$ 35,984
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
<b>Total TrustIndiana Account</b>	<b>\$ 7,871,735</b>	<b>\$ 35,984</b>

The average TrustIndiana account rate for January was 5.41%

**Previous Month's TrustIndiana**

	Balance December 31, 2023	Interest Earned December 31, 2023
Operating Fund	\$ 7,294,603	\$ 35,831
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
<b>Total TrustIndiana Account</b>	<b>\$ 7,835,751</b>	<b>\$ 35,831</b>

The average TrustIndiana account rate for December was 5.40%

**U. S. Bank**

	Balance January 31, 2024	Interest Earned January 31, 2024
Operating Fund	\$ 5,212,158	\$ 10,750
<b>Total U. S. Bank</b>	<b>\$ 5,212,158</b>	<b>\$ 10,750</b>

The average U. S. Bank account rate for January was 2.40%

**Previous Month's U.S. Bank**

	Balance December 31, 2023	Interest Earned December 31, 2023
Operating Fund	\$ 5,201,409	\$ 10,382
<b>Total U. S. Bank</b>	<b>\$ 5,201,409</b>	<b>\$ 10,382</b>

The average U. S. Bank account rate for December was 2.40%

**Indianapolis-Marion County Public Library**  
**Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement**  
**Month Ended January 31, 2024**

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
<b>REVENUES</b>						
<b>Property Taxes</b>						
31 1000 PROPERTY TAX		18,161,672			-	18,161,672
<b>Property Taxes Total</b>		17,485,888	-	-	-	18,161,672
<b>Intergovernmental</b>						
335100 FINANCIAL INSTITUTION T		130,531			-	130,531
335200 LICENSE EXCISE TAX REVE		835,262			-	835,262
335700 COMMERCIAL VEHICLE TAX		98,267			-	98,267
339000 IN LIEU OF PROP. TAX		4,000			-	4,000
<b>Intergovernmental Total</b>		978,723	-	-	-	1,068,060
<b>Miscellaneous</b>						
361000 INTEREST INCOME	-	-	-		-	-
<b>Miscellaneous Total</b>	-	-	-		-	-
<b>REVENUES Total</b>	-	18,464,611	-	-	-	19,229,732
<b>EXPENSES</b>						
<b>Other Services and Charges</b>						
439904 BANK FEES/CREDIT CARD F		10,000	-	-	-	10,000
438100 PRINCIPAL		16,495,000			-	16,495,000
438200 INTEREST		2,149,074			-	2,149,074
<b>Other Services and Charges Total</b>		18,654,074	-	-	-	18,654,074
<b>EXPENSES Total</b>	-	18,654,074	-	-	-	18,654,074



**Indianapolis-Marion County Public Library**  
**Fund 245 - Rainy Day Fund - Detailed Income Statement**  
**Month Ended January 31, 2024**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	-	-	15,152	15,152	-	(15,152)
<b>MISCELLANEOUS Total</b>	-	-	<b>15,152</b>	<b>15,152</b>	-	<b>(15,152)</b>
<b>OTHER FINANCING SRCS</b>						
399000 REIMBURSEMENT FOR SERVICES	-	-	-	-	-	-
<b>OTHER FINANCING SRCS Total</b>	-	-	-	-	-	-
<b>REVENUE Total</b>	-	-	<b>15,152</b>	<b>15,152</b>	-	<b>(15,152)</b>
<b>EXPENSE</b>						
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	-	-	-	-	-	-
431200 ENGINEERING & ARCHITECTURAL	-	1,000,000	-	-	-	1,000,000
431500 CONSULTING SERVICES	-	-	-	-	-	-
438400 ISSUANCE COSTS	-	-	-	-	-	-
<b>OTHER SERVICES AND CHARGES TOTAL</b>	-	<b>1,000,000</b>	-	-	-	<b>1,000,000</b>
<b>CAPITAL</b>						
441000 LAND	-	-	-	-	-	-
443500 BUILDING	-	-	-	-	-	-
<b>CAPITAL Total</b>	-	-	-	-	-	-
<b>EXPENSE Total</b>	-	<b>1,000,000</b>	-	-	-	<b>1,000,000</b>

**Indianapolis-Marion County Public Library**  
**Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement**  
**Month Ended January 31, 2024**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	-	-	8,365	8,365	-	(8,365)
<b>MISCELLANEOUS Total</b>	-	-	<b>8,365</b>	<b>8,365</b>	-	<b>(8,365)</b>
<b>REVENUE Total</b>	-	-	<b>8,365</b>	<b>8,365</b>	-	<b>(8,365)</b>
<b>EXPENSE</b>						
<b>CAPITAL</b>						
444501 COMPUTER SOFTWARE	-	250,000	-	-	-	250,000
<b>CAPITAL Total</b>	-	<b>250,000</b>	-	-	-	<b>250,000</b>
<b>EXPENSE Total</b>	-	<b>250,000</b>	-	-	-	<b>250,000</b>

**Indianapolis-Marion County Public Library**  
**Fund 230 & 800 - Grant and Gift - Detailed Income Statement**  
**Month Ended January 31, 2024**

	MTD	YTD
<b>REVENUE</b>		
<b>MISCELLANEOUS</b>		
332205 EMERGENCY CONNECTIVITY FUND	-	-
334700 GRANTS - LSTA	-	-
334720 GRANTS - STATE	13,101	13,101
334752 GRANTS - IMLS FEDERAL FUNDED	-	-
360000 MISCELLANEOUS REVENUE	-	-
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	617	617
367000 FOUNDATION CONTRIBUTION	101,142	101,142
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	-	-
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	-
<b>MISCELLANEOUS Total</b>	<b>114,860</b>	<b>114,860</b>
<b>REVENUE Total</b>	<b>114,860</b>	<b>114,860</b>
<b>EXPENSE</b>		
00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	316	316
00015001 - CENTRAL UNRESTRICTED GIFT	-	-
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE	-	-
00025001 - COLLEGE UNRESTRICTED GIFT	-	-
00035001 - GLENDALE UNRESTRICTED GIFT	-	-
00095001 - E. WASHINGTON UNRESTRICTED GIFT	-	-
00125001 - HAUGHVILLE UNRESTRICTED GIFT	-	-
00215001 - FRANKLIN RD UNRESTRICTED GIFTS	-	-
00295001 - W. PERRY UNRESTRICTED GIFTS	20	20
00405001 - CEO UNRESTRICTED GIFTS	2,155	2,155
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	129,929	129,929
00425002 - LIBRARY MATERIALS MEMORIAL FUND	-	-
22455036 - WORLD LANGUAGE BOOK GIVEAWAYS	-	-
22455042 - CONVERSATION CIRCLES 2022	-	-
22455045 - PATHWAYS TO LITERACY	-	-
22455058 - ADDRESSING THE DIGITAL DIVIDE CHROM	-	-
22475015 - STAFF DEI TRAINING	-	-
23085012 - E38 STREET ZINE COLLECTION	250	250
23085022 - GRAB AND GO CRAFTS E38	27	27
23425021 - 150th ANNIVERSARY	1,970	1,970
23455010 - MEET THE ARTIST XXXV #MASTERSEXHIBI	-	-
23455042 - CONVERSATION CIRCLES 2023	-	-
23455048 - READING READY TIME	125	125
23455058 - ADDRESSING THE DIGITAL DIVIDE CHROM	-	-
23455064 - HEALTHY BODY HEALTHY MIND	910	910
24455010 - MEET THE ARTIST XXXVI ALL STAR EXPE	-	-
24455042 - CONVERSATION CIRCLES	-	-
<b>EXPENSE Total</b>	<b>135,703</b>	<b>135,703</b>

**Indianapolis-Marion County Public Library**  
**Fund 226 - Parking Garage - Detailed Income Statement**  
**Month Ended January 31, 2024**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347610 PARKING REVENUE		127,000	10,661	10,661	-	116,339
347611 EVENTS PARKING		11,000	800	800	-	10,200
<b>CHARGES FOR SERVICES Total</b>	-	<b>138,000</b>	<b>11,461</b>	<b>11,461</b>	-	<b>126,539</b>
<b>MISCELLANEOUS</b>						
360000 MISCELLANEOUS REVENUE			-	-	-	-
360001 REVENUE ADJUSTMENT	-	-	60	60	-	(60)
361000 INTEREST INCOME	-	14,000	1,304	1,304	-	12,696
<b>MISCELLANEOUS Total</b>	-	<b>14,000</b>	<b>1,364</b>	<b>1,364</b>	-	<b>12,636</b>
<b>REVENUE Total</b>	-	<b>152,000</b>	<b>12,825</b>	<b>12,825</b>	-	<b>139,175</b>
<b>EXPENSE</b>						
<b>SUPPLIES</b>						
421200 PRINTER SUPPLIES		2,000	-	-	-	2,000
421500 OFFICE SUPPLIES - FAC/PURCH		2,200	561	561	-	1,639
422600 UNIFORMS		200	-	-	-	200
422310 CLEANING & SANITATION		500	129	129	-	371
<b>SUPPLIES Total</b>	-	<b>4,900</b>	<b>690</b>	<b>690</b>	-	<b>4,210</b>
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES		2,500	-	-	-	2,500
431500 CONSULTING SERVICES		7,915	-	-	2,915	5,000
431501 PARKING GARAGE CONTRACTUAL		12,000	2,000	2,000	-	10,000
432200 POSTAGE		100	-	-	-	100
432400 DATA COMMUNICATIONS		1,500	274	274	-	1,226
434201 EXCESS LIABILITY		5,400	813	813	-	4,587
436100 REP & MAINT-STRUCTURE		8,680	4,665	4,665	-	4,015
436110 CLEANING SERVICES		15,900	-	-	-	15,900
436200 REP & MAINT-EQUIPMENT		4,000	-	-	-	4,000
436201 REP & MAINT-HEATING & AIR		61,200	-	-	-	61,200
439904 BANK FEES/CREDIT CARD FEES		6,400	1,046	1,046	-	5,354
439905 OTHER CONTRACTUAL SERVICES		66,700	10,398	10,398	565	55,737
<b>OTHER SERVICES AND CHARGES TOTAL</b>	-	<b>192,295</b>	<b>19,196</b>	<b>19,196</b>	<b>3,480</b>	<b>169,619</b>
<b>CAPITAL</b>						
445300 CAPITAL - EQUIPMENT		10,000	-	-	-	10,000
<b>CAPITAL Total</b>		<b>10,000</b>	-	-	-	<b>10,000</b>
<b>EXPENSE Total</b>	-	<b>207,195</b>	<b>19,886</b>	<b>19,886</b>	<b>3,480</b>	<b>183,829</b>

**Indianapolis-Marion County Public Library**  
**Fund 270 - Shared System - Detailed Income Statement**  
**Month Ended January 31, 2024**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347640 SHARED SYSTEM REVENUE	-	-	8,286	8,286	-	(8,286)
<b>CHARGES FOR SERVICES Total</b>	-	-	<b>8,286</b>	<b>8,286</b>	-	<b>(8,286)</b>
<b>REVENUE Total</b>	-	-	<b>8,286</b>	<b>8,286</b>	-	<b>(8,286)</b>
<b>EXPENSE</b>						
<b>PERSONAL SERVICES</b>						
411000 SALARIES APPOINTED STAFF		128,602	9,892	9,892		118,710
413100 FICA AND MEDICARE		9,838	703	703		9,135
413300 PERF/INPRS		18,261	885	885		17,377
<b>PERSONAL SERVICES Total</b>	-	<b>156,702</b>	<b>11,480</b>	<b>11,480</b>	-	<b>145,221</b>
<b>SUPPLIES</b>						
421600 LIBRARY SUPPLIES		5,000	-	-		5,000
<b>SUPPLIES Total</b>	-	<b>5,000</b>	-	-	-	<b>5,000</b>
<b>OTHER SERVICES AND CHARGES</b>						
431500 CONSULTING SERVICES		500	-	-	-	500
432300 TRAVEL		-	-	-	-	-
432501 IN HOUSE CONFERENCE		-	-	-	-	-
439901 COMPUTER SERVICES		28,150	-	-	-	28,150
439907 EVENTS & PR		500	-	-	-	500
439909 REIMBURSEMENT FOR SERVI		30,000	-	-	-	30,000
439930 MATERIALS CONTRACTUAL		4,500	-	-	-	4,500
<b>OTHER SERVICES AND CHARGES TOTAL</b>	-	<b>63,650</b>	-	-	-	<b>63,650</b>
<b>EXPENSE Total</b>	-	<b>225,352</b>	<b>11,480</b>	<b>11,480</b>	-	<b>213,871</b>

**Indianapolis-Marion County Public Library**  
**Summary of Construction Fund Cash Balances**  
**Month Ended January 31, 2024**

**Construction Fund Cash Balances - Does Not Include Retainage Withheld**

Fund 479 - Restricted - Multiple Projects	518,249.72
Fund 482 - Restricted - Multiple Projects 2	2,129,659.95
Fund 483 - Restricted - Glendale Project	1,191,942.11
Fund 484 - Restricted - Fort Harrison Project	1,267,287.98
Fund 485 - Restricted - Multiple Projects 3	4,040,508.32
Fund 486 - Restricted - Multiple Projects 4	4,247,396.11
Fund 487 - Restricted - Curve & Other Projects	6,047,973.05
Fund 488 - Restricted - Nora Reno & Other Projects	5,722,039.12
Fund 489 - Restricted - Pike Reno & Other Projects	5,802,388.96
<b>Total Construction Fund Cash Balances</b>	<b><u>30,967,445.32</u></b>

**Construction Fund Classification Breakdown**

Fund 479 - Restricted - Multiple Projects	518,249.72
Fund 482 - Restricted - Multiple Projects 2	2,129,659.95
Fund 483 - Restricted - Glendale Project	1,191,942.11
Fund 484 - Restricted - Fort Harrison Project	1,267,287.98
Fund 485 - Restricted - Multiple Projects 3	4,040,508.32
Fund 486 - Restricted - Multiple Projects 4	4,247,396.11
Fund 487 - Restricted - Curve & Other Projects	6,047,973.05
Fund 488 - Restricted - Nora Reno & Other Projects	5,722,039.12
Fund 489 - Restricted - Pike Reno & Other Projects	5,802,388.96
<b>Total Construction Fund Breakdown</b>	<b><u>30,967,445.32</u></b>

**Summary of Classifications**

Total Restricted	30,967,445.32
Total Assigned	0.00
<b>Total of All Classifications</b>	<b><u>30,967,445.32</u></b>

**Summary of Project Activity**

<u>PROJECT</u>	<u>* ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN POs</u>	<u>UNEXPENDED</u>
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	162,020.85	162,020.85	4,481,750.28	277,970.17	240,279.55
* Fund 482 - Restricted - Multiple Projects 2	5,349,512.62	2,112.00	2,112.00	3,219,852.67	375,490.97	1,754,168.98
Fund 483 - Restricted - Glendale Project	15,745,242.13	300,680.39	300,680.39	14,553,300.02	431,029.81	760,912.30
Fund 484 - Restricted - Fort Harrison Project	14,458,363.90	28,113.54	28,113.54	13,191,075.92	574,149.86	693,138.12
Fund 485 - Restricted - Multiple Projects 3	5,574,116.45	25.97	25.97	1,533,608.13	9,359.87	4,031,148.45
Fund 486 - Restricted - Multiple Projects 4	5,573,456.60	268,367.29	268,367.29	1,326,060.49	593,204.73	3,654,191.38
Fund 487 - Restricted - Curve & Other Projects	6,103,291.86	0.00	0.00	55,318.81	0.00	6,047,973.05
Fund 488 - Restricted - Nora Reno & Other Projects	6,103,291.86	89,216.86	89,216.86	381,252.74	76,900.00	5,645,139.12
Fund 489 - Restricted - Pike Reno & Other Projects	6,103,291.86	22,492.80	22,492.80	300,902.90	29,700.00	5,772,688.96
<b>Total Expenditures</b>	<b><u>70,010,567.28</u></b>	<b><u>761,320.04</u></b>	<b><u>761,320.04</u></b>	<b><u>38,305,647.51</u></b>	<b><u>2,367,805.41</u></b>	<b><u>28,599,639.91</u></b>

	<u>ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>BUDGET BALANCE</u>
** Appropriated Interest Earnings - Fund 483	247,700.10	3,803.25	3,803.25	247,700.10	0.00
*** Appropriated Interest Earnings - Fund 484	160,857.20	2,776.48	2,776.48	160,857.20	0.00

\* This is the original maximum budget for the Bond including interest that was appropriated for use.

\*\* Total interest went \$187,700.10 above estimated \$60,000.00 so added it to budget

\*\*\* Total interest went \$100,857.20 above estimated \$60,000 so added it to budget



## Board Briefing Report

9

**To:** IndyPL Board **Meeting Date:** 2/26/24  
**From:** The Indianapolis Public Library Foundation  
**Subject:** February 2024 Update

**Background:** Every month, the Library Foundation provides an update to the Library Board.

### News

Circulate: Night at the Library is March 16 at Central Library. You can purchase tickets and find more information on our website: <https://indyplfoundation.org/circulate>. We encourage you to share the event information.

All trustees should have received an email invitation to our McFadden Lecture reception on March 20 with Misty Copeland. We encourage you to attend this event for an opportunity to engage with donors and meet Ms. Copeland ahead of the lecture.

### Donors

We thank the 117 donors who made gifts last month. The following are our top corporate and foundation donors: Blue & Co.; Indiana Education Savings Authority; IndyGo Foundation; Live Nation; Mattingly Burke Cohen & Biederman LLP; Ritz Charles Inc.; Stenz Management Co., Inc.

### Program Support

This month, we are proud to provide more than \$170,000 to the Library. Examples of major initiatives supported include: Bunny Bags, Fall Fest, Paws to Read and the Summer Reading Program.



## Board Action Request

10a1

**To:** IMCPL Board

**Meeting Date:** February 26, 2024

**From:** Gregory Hill, CEO

**Approved by the  
Library Board:**

**Effective Date:** February 26, 2024

**Subject:** Finances, Personnel and Travel Resolution 11-2024

**Recommendation:** Approve Finances, Personnel and Travel Resolution 11-2024

**Background:** The Finances, Personnel and Travel Resolution 11-2024 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

**Strategic/Fiscal Impact:** The financial impact has already been accounted for in the budget for 2024.



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL  
RESOLUTION 11 - 2024**

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of January 2024 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

<u>Bank Account for:</u>	<u>Payment Type</u>	<u>Beginning #</u>	<u>Ending #</u>	<u>Count</u>	<u>Total Amount</u>
Operating	Warrant	78660	78731	72	\$ 1,189,132.49
	Warrant Void	78732	78732	1	\$ (1,247.22)
	Warrant	78733	78734	2	\$ 21,290.00
Operating	EFT & Wires	1893	1903	11	\$ 300,794.64
Operating	EFT	308190	308195	6	\$ 156,409.91
	EFT	308197	308227	31	\$ 180,243.47
	EFT	308231	308256	26	\$ 247,893.44
Fines	Warrant	1091	1095	5	\$ 114.35
Gift	Warrant	9425	9430	6	\$ 82,351.27
Gift	EFT	308196	308196	1	\$ 50,000.00
	EFT	308228	308230	3	\$ 2,441.30
	EFT	308257	308258	2	\$ 910.00
Employee Payroll	Warrant	269989	270011	23	\$ 13,641.04
	Direct Deposit	10001	10584	584	\$ 667,188.62
	Direct Deposit	30001	30587	587	\$ 968,062.83
Payroll Taxes, Garnishments	Electronic Transfer				\$ 489,419.38

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the 2024 Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

\_\_\_\_\_  
Mr. Raymond J. Biederman

\_\_\_\_\_  
Ms. Hope C. Tribble

\_\_\_\_\_  
Mr. Stephen Lane

\_\_\_\_\_  
Dr. Patricia A. Payne

\_\_\_\_\_  
Dr. Khaula Murtadha

\_\_\_\_\_  
Dr. Eugene White

I have examined the within claims and certify they are accurate:

\_\_\_\_\_  
Dr. Luis A. Palacio

\_\_\_\_\_  
Mrs. Mary Rankin CPA  
Treasurer of the Library Board

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
OPERATING ACCOUNTS

No	Type	Date	Reference	Amount	
1893	EFT	1/4/2024	FIDELITY INVESTMENTS	4,694.99	
1894	EFT	1/4/2024	AMERICAN UNITED LIFE INSURANCE CO	2,458.00	
1895	EFT	1/8/2024	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	136,476.09	
1896	EFT	1/12/2024	ADP, INC.	9,044.27	
1897	EFT	1/12/2024	ADP, INC.	2,282.96	
1898	EFT	1/12/2024	ADP, INC.	944.02	
1899	EFT	1/18/2024	FIDELITY INVESTMENTS	4,694.99	
1900	EFT	1/18/2024	AMERICAN UNITED LIFE INSURANCE CO	2,458.00	
1901	EFT	1/22/2024	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	137,165.34	
1902	EFT	1/23/2024	INDIANA DEPARTMENT OF REVENUE	490.38	
1903	EFT	1/23/2024	LAKEISHA CROSS	85.60	\$ 300,794.64
78660	CHECK	01/11/2024	INDIANAPOLIS POWER & LIGHT COMPANY	65,495.66	
78661	CHECK	01/11/2024	AMERICAN UNITED LIFE INSURANCE CO	657.85	
78662	CHECK	01/11/2024	BEECH GROVE SEWAGE WORKS	194.04	
78663	CHECK	01/11/2024	CITIZENS ENERGY GROUP	11,622.29	
78664	CHECK	01/11/2024	CITIZENS ENERGY GROUP	19,464.19	
78665	CHECK	01/11/2024	DISCOUNT SCHOOL SUPPLY	1,700.82	
78666	CHECK	01/11/2024	EXHIBIT HOUSE, INC.	66,541.86	
78667	CHECK	01/11/2024	GUARDIAN	15,873.13	
78668	CHECK	01/11/2024	LAWRENCE UTILITIES	176.07	
78669	CHECK	01/11/2024	ON IT CLEANING, LLC	2,564.10	
78670	CHECK	01/11/2024	R.E. DIMOND AND ASSOCIATES, INC.	2,248.00	
78671	CHECK	01/11/2024	RFS GROUP LLC	2,825.60	
78672	CHECK	01/11/2024	SCHMIDT ASSOCIATES, INC	112,702.93	
78673	CHECK	01/11/2024	SIGNARAMA DOWNTOWN INDIANAPOLIS	1,850.00	
78674	CHECK	01/11/2024	SUSAN M. DAILEY	25.00	
78675	CHECK	01/11/2024	TRAF-SYS	9,739.00	
78676	CHECK	01/18/2024	INDIANAPOLIS POWER & LIGHT COMPANY	69,281.17	
78677	CHECK	01/18/2024	AMBIUS	342.00	
78678	CHECK	01/18/2024	ARAMARK UNIFORM & CAREER APPARAL, LLC	1,630.97	
78679	CHECK	01/18/2024	AT&T	1,910.42	
78680	CHECK	01/18/2024	ATLAS COMMERCIAL PRODUCTS	703.16	
78681	CHECK	01/18/2024	B&H FOTO & ELECTRONICS CORP	1,690.51	
78682	CHECK	01/18/2024	BIBLIOTHECA	3,639.08	
78683	CHECK	01/18/2024	INDIANAPOLIS PUBLIC SCHOOLS	350.00	
78684	CHECK	01/18/2024	CITIZENS ENERGY GROUP	462.78	
78685	CHECK	01/18/2024	CITIZENS ENERGY GROUP	23,967.35	
78686	CHECK	01/18/2024	COMPUTYPE INC.	7,143.00	
78687	CHECK	01/18/2024	DELL MARKETING L.P.	571.27	
78688	CHECK	01/18/2024	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	775.57	
78689	CHECK	01/18/2024	IMPACT SPECIALTIES AND PROMOTIONS LLC	834.59	
78690	CHECK	01/18/2024	INDIANAPOLIS FLEET SERVICES	1,470.08	
78691	CHECK	01/18/2024	INDIANAPOLIS SYMPHONY ORCHESTRA	500.00	
78692	CHECK	01/18/2024	KONSTANTIN UMANSKY	350.00	
78693	CHECK	01/18/2024	LEVERUP FINANCIAL SOLUTIONS LLC	1,800.00	
78694	CHECK	01/18/2024	MEIJER CORPORATE	2,812.50	
78695	CHECK	01/18/2024	PETER VICKERY	350.00	
78696	CHECK	01/18/2024	PITNEY BOWES, INC.	448.50	
78697	CHECK	01/18/2024	REPUBLIC WASTE SERVICES	7,806.32	
78698	CHECK	01/18/2024	SMITH SECKMAN REID, INC	2,645.00	

78699	CHECK	01/18/2024	AMERICAN SOCIETY OF COMPOSERS, AUTHORS, PUBLISHERS	168.00	
78700	CHECK	01/18/2024	SONDHI SOLUTIONS, LLC	555.98	
78701	CHECK	01/18/2024	SPG CONTRACT SERVICES, LLC	92,231.00	
78702	CHECK	01/18/2024	UNITED PARCEL SERVICE	190.84	
78703	CHECK	01/18/2024	VLADIMIR KRAKOVICH	700.00	
78704	CHECK	01/18/2024	WEST SIDE CHAMBER OF COMMERCE	125.00	
78705	CHECK	01/18/2024	WILLIAM OVERTON	21,750.00	
78706	CHECK	01/25/2024	AT&T	11,110.10	
78707	CHECK	01/25/2024	AT&T	590.70	
78708	CHECK	01/25/2024	AWE AQUISITION, INC.	7,360.00	
78709	CHECK	01/25/2024	CARASOFT TECHNOLOGY CORPORATION	21,854.35	
78710	CHECK	01/25/2024	CENTRAL INDIANA HARDWARE	533.75	
78711	CHECK	01/25/2024	CENTRAL TECHNOLOGY INC	41,344.67	
78712	CHECK	01/25/2024	CITIZENS ENERGY GROUP	119.36	
78713	CHECK	01/25/2024	CMID	2,600.00	
78714	CHECK	01/25/2024	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	8,193.11	
78715	CHECK	01/25/2024	DELL MARKETING L.P.	140,160.96	
78716	CHECK	01/25/2024	GENIRA NEWELL	125.00	
78717	CHECK	01/25/2024	ILEA INDIANA	20.00	
78718	CHECK	01/25/2024	INDIANA STATE LIBRARY	10,465.00	
78719	CHECK	01/25/2024	KEMNA RESTORATION & CONSTRUCTION INC.	3,085.00	
78720	CHECK	01/25/2024	LAWRENCE UTILITIES	337.30	
78721	CHECK	01/25/2024	LEGALSHIELD	210.45	
78722	CHECK	01/25/2024	LUMINAUT, INC.	2,112.00	
78723	CHECK	01/25/2024	LUNA LANGUAGE SERVICES	138.60	
78724	CHECK	01/25/2024	MITINET/MARC SOFTWARE	466.00	
78725	CHECK	01/25/2024	OCLC INC	31,227.06	
78726	CHECK	01/25/2024	POWERS & SONS CONSTRUCTION	264,431.03	
78727	CHECK	01/25/2024	IMCPL - POWERS & SONS - RETAINAGE - GLD	13,917.42	
78728	CHECK	01/25/2024	PROJECT MANAGEMENT INSTITUTE, INC.	174.00	
78729	CHECK	01/25/2024	SCHMIDT ASSOCIATES, INC	66,358.00	
78730	CHECK	01/25/2024	SHELBY UPHOLSTERING & INTERIORS	1,145.00	
78731	CHECK	01/25/2024	AMERICAN SOCIETY OF COMPOSERS, AUTHORS, PUBLISHERS	168.00	
78732	VOID	01/25/2024	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,247.22	
78733	CHECK	01/25/2024	TIMOTHY P. BOWLING	90.00	
78734	CHECK	01/25/2024	WILLIAM OVERTON	21,200.00	\$ 1,211,669.71
308190	EFT	01/11/2024	APOGEE CONSTRUCTION, LLC	139,127.50	
308191	EFT	01/11/2024	DASHER PRINTING SERVICES, INC	6,030.00	
308192	EFT	01/11/2024	ESSENTIAL ARCHITECTURAL SIGNS, INC	635.00	
308193	EFT	01/11/2024	MAIN EVENT SOUND & LIGHTING	4,344.70	
308194	EFT	01/11/2024	THE BLAKLEY CORPORATION	1,475.00	
308195	EFT	01/11/2024	THE ETICA GROUP, INC	4,797.71	
308197	EFT	01/18/2024	ALSCO	398.28	
308198	EFT	01/18/2024	BAKER & TAYLOR	4,767.40	
308199	EFT	01/18/2024	BAKER & TAYLOR	29.18	
308200	EFT	01/18/2024	BAKER & TAYLOR	14,237.63	
308201	EFT	01/18/2024	BAKER & TAYLOR	16.25	
308202	EFT	01/18/2024	BRODART CO	577.56	
308203	EFT	01/18/2024	CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	2,764.39	
308204	EFT	01/18/2024	CHRISTOPHER B. BURKE ENGINEERING, LLC	18.75	
308205	EFT	01/18/2024	CREATIVE AQUATIC SOLUTIONS, LLC	210.00	
308206	EFT	01/18/2024	DRIESSEN WATER INC	348.38	
308207	EFT	01/18/2024	DACO GLASS & GLAZING INC	225.00	
308208	EFT	01/18/2024	DANCORP INC. DBA DANCO	620.00	
308209	EFT	01/18/2024	DYNAMARK GRAPHICS GROUP	2,710.83	
308210	EFT	01/18/2024	ETI PERFORMANCE IMPROVEMENT	2,295.00	

308211	EFT	01/18/2024	GLENDALE MALL	23,585.42	
308212	EFT	01/18/2024	INDIANAPOLIS ARMORED CAR, INC	4,267.41	
308213	EFT	01/18/2024	INGRAM LIBRARY SERVICES	8,079.71	
308214	EFT	01/18/2024	IRVINGTON PRESBYTERIAN CHURCH	1,008.33	
308215	EFT	01/18/2024	JEREMY NORRIS	4,160.00	
308216	EFT	01/18/2024	MARKET STREET GROUP, INC	9,000.00	
308217	EFT	01/18/2024	RATIO ARCHITECTS, LLC	581.78	
308218	EFT	01/18/2024	REGIONS BANK PURCHASING CARD	26,852.80	
308219	EFT	01/18/2024	RICHARD LOPEZ ELECTRICAL, LLC	8,342.00	
308220	EFT	01/18/2024	SILLY SAFARI SHOWS, INC	350.00	
308221	EFT	01/18/2024	STAPLES	15,983.14	
308222	EFT	01/18/2024	STUART'S ENTERPRISES LLC	367.80	
308223	EFT	01/18/2024	THE BLAKLEY CORPORATION	14,875.00	
308224	EFT	01/18/2024	TRANSACTION NETWORK SERVICES INC.	723.39	
308225	EFT	01/18/2024	ULINE	2,865.85	
308226	EFT	01/18/2024	UNIVERSAL PROTECTION SERVICE, LP	29,282.19	
308227	EFT	01/18/2024	YEFIM PASTUKH	700.00	
308231	EFT	01/25/2024	AFSCME COUNCIL IKOC 962	3,317.72	
308232	EFT	01/25/2024	CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	139,483.73	
308233	EFT	01/25/2024	CDW GOVERNMENT, INC.	178.26	
308234	EFT	01/25/2024	DEMCO, INC.	16,520.29	
308235	EFT	01/25/2024	DENISON PARKING	13,906.47	
308236	EFT	01/25/2024	DYNAMARK GRAPHICS GROUP	666.71	
308237	EFT	01/25/2024	ESSENTIAL ARCHITECTURAL SIGNS, INC	195.00	
308238	EFT	01/25/2024	ETI PERFORMANCE IMPROVEMENT	2,395.00	
308239	EFT	01/25/2024	GEYER FIRE PROTECTION, LLC	1,580.00	
308240	EFT	01/25/2024	GLENDALE MALL	23,585.42	
308241	EFT	01/25/2024	INDIANAPOLIS ARMORED CAR, INC	3,684.25	
308242	EFT	01/25/2024	IRVINGTON PRESBYTERIAN CHURCH	1,008.33	
308243	EFT	01/25/2024	J&G CARPET PLUS	1,695.00	
308244	EFT	01/25/2024	LANGUAGE LINE SERVICES, INC.	16.56	
308245	EFT	01/25/2024	LEVEL (3) COMMUNICATIONS, LLC	3,673.71	
308246	EFT	01/25/2024	MOUNTAIN GLACIER, LL	183.44	
308247	EFT	01/25/2024	OFFICEWORKS	335.88	
308248	EFT	01/25/2024	PBC GURU LLC	12,500.00	
308249	EFT	01/25/2024	RED OXYGEN INC	21.26	
308250	EFT	01/25/2024	RICHARD LOPEZ ELECTRICAL, LLC	90.00	
308251	EFT	01/25/2024	AMERICAN UNITED LIFE INSURANCE CO	917.20	
308252	EFT	01/25/2024	STAPLES	2,056.29	
308253	EFT	01/25/2024	STUART'S ENTERPRISES LLC	2,381.95	
308254	EFT	01/25/2024	TELAMON ENTERPRISE VENTURES, LLC.	17,131.42	
308255	EFT	01/25/2024	THE HARMON HOUSE L.L.C.	175.00	
308256	EFT	01/25/2024	UNIVERSAL PROTECTION SERVICE, LP	194.55	\$ 584,546.82
				<b>Total</b>	<b><u>2,097,011.17</u></b>

**Summary by Transaction Type:**

<b>Computer Check</b>	1,210,422.49
<b>EFT Check</b>	885,341.46
<b>Total Payments</b>	<u>2,095,763.95</u>
<b>Total Voided Items</b>	<u>1,247.22</u>
<b>Total listed</b>	<b><u>\$ 2,097,011.17</u></b>

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**

**BANK REGISTER**

**FINES ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
1091	CHECK	1/25/2024	HOSANNA JOY DENNY	9.98
1092	CHECK	1/25/2024	KATHLEEN PICKERING	41.43
1093	CHECK	1/25/2024	MARTHA K. HOOVER	18
1094	CHECK	1/25/2024	MARY JO ENGLE	34.95
1095	CHECK	1/25/2024	REBEKAH KAY OSBORN	9.99
			Total	<u>\$ 114.35</u>

Summary by Transaction Type:

Computer Check	\$ 114.35
EFT Check	\$ -
Total Payments	<u>\$ 114.35</u>
Total Voided Items	\$ -
Total listed	<u>\$ 114.35</u>

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**GIFT ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>	
9425	CHECK	01/11/2024	INDIANAPOLIS RECORDER	2,000.00	
9426	CHECK	01/25/2024	INDIANA UNIVERSITY RESEARCH	79,929.00	
9427	CHECK	01/25/2024	INDIANAPOLIS OPERA COMPANY	125.00	
9428	CHECK	01/25/2024	KELSEY ELAINE SIMPSON	250.00	
9429	CHECK	01/25/2024	ROBIN HANKS	27.10	
9430	CHECK	01/25/2024	WEST PERRY (PETTY CASH)	20.17	\$ 82,351.27
308196	EFT	01/11/2024	DAVID J BODENHAMER	50,000.00	
308228	EFT	01/18/2024	CREATIVE AQUATIC SOLUTIONS, LLC	315.90	
308229	EFT	01/18/2024	DYNAMARK GRAPHICS GROUP	1,970.25	
308230	EFT	01/18/2024	STAPLES	155.15	
308257	EFT	01/25/2024	INDPLS-MARION COUNTY PUBLIC LIBRARY	840.00	
308258	EFT	01/25/2024	SAMANTHA PUREVICH	70.00	\$ 53,351.30
<b>Total</b>				<b>135,702.57</b>	

**Summary by Transaction Type:**

Computer Check	82,351.27
EFT Check	<u>53,351.30</u>
Total Payments	135,702.57
Total Voided Items	<u>-</u>
Total Listed	<u><u>\$ 135,702.57</u></u>

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**FEBRUARY 26, 2024**  
**PERSONNEL ACTIONS**  
**RESOLUTION 11-2024**

**NEW HIRES:**

- Tracy Land, Library Assistant II, Lawrence Branch, \$15.32 per hour, Effective: February 15, 2024
- Kue Meh, Library Assistant II, Fort Benjamin Harrison Branch, \$15.32 per hour, Effective: January 18, 2024
- Kaitlyn Dybing, Hourly Library Assistant II, West Perry Branch, \$15.32 per hour, Effective: February 15, 2024
- Natasha Ford, Computer Assistant II, Michigan Road Branch, \$15.92 per hour, Effective: February 15, 2024
- James Brooks, Library Security Assistant, Operational Services, \$18.00 per hour, Effective: February 28, 2024
- John Hickman, Library Security Assistant, Operational Services, \$18.00 per hour, Effective: February 28, 2024

**INTERNAL CHANGES:**

- Jessica Fischer from Editorial Associate, CMSA Special Projects, \$19.14 per hour to Web Content Editor, CMSA Special Projects, \$22.20 per hour, Effective: December 17, 2023
- Jyoti Verdrame from Assistant Managing Editor, CMSA Special Projects, \$21.27 per hour to Editor, CMSA Special Projects, \$22.20 per hour, Effective: December 17, 2023.
- Tristen Lee from Library Assistant II, Spades Park Branch, \$16.56 per hour to Computer Assistant II, Spades Park Branch, \$17.06 per hour, Effective: January 28, 2024
- Stephen McKenzie from Circulation Supervisor II, Fort Benjamin Harrison Branch, \$24.36 per hour to Manager, Regional Branch, Fort Benjamin Harrison Branch, \$29.67 per hour, Effective: January 28, 2024
- Naomi Konja from Manager, Community Branch, East 38<sup>th</sup> Street Branch, \$30.99 per hour to Area Resource Manager, Branches, Public Services Area, \$38.46 per hour, Effective: February 25, 2024
- Liana Meeker from Public Services Associate II, Franklin Road Branch, \$19.14 per hour to Public Services Librarian, Central Adult Reference, \$22.00 per hour, Effective: January 28, 2024
- Karen Moore from Interim Supervisor, Digital Inclusion, Program Development Area, \$25.80 per hour to Supervisor, Digital Inclusion, Program Development Area, \$27.09 per hour, Effective: January 14, 2024
- Tony Van Pelt from Computer Assistant II, West Perry Branch, \$16.80 per hour to Library Assistant III, Franklin Road Branch, \$17.64 per hour, Effective: March 10, 2024
- Kaylie Davitto from Computer Assistant II, The Learning Curve, \$17.68 per hour to Public Services Associate II, The Learning Curve, \$19.52 per hour, Effective: February 11, 2024
- Nicholaus Gibson from Library Assistant II, Part-Time, Lawrence Branch to Library Assistant II, Full-Time, Central Borrowers Service Section, No Change in Pay, Effective: February 25, 2024

**RE-HIRES: (None Reported)**

**SEPARATION:**

- Katie Taft, Events Assistant, Central Library, 1 year and 8 months, Effective: January 26, 2024
- Elizabeth Van Allen, Managing Editor, Collection Management Services Area, 4 years and 2 months, Effective: December 29, 2023
- Elizabeth Mohler, Library Assistant II, Pike Branch, 2 years and 2 months, Effective: January 6, 2024
- Randy Moore, Page, West Perry Branch, 10 months, Effective: February 15, 2024
- Cordero Hinojosa, Library Assistant II, Pike Branch, 1 year and 3 months, Effective: February 16, 2024

**INACTIVE: (None Reported)****RE-ACTIVATE: (None Reported)****PAY ADJUSTMENT:**

- Robin Kelley, Manager, Central Adult Services, Central Adult Reference, from \$43.93 per hour to \$39.72 per hour, Effective: January 28, 2024
- Tammy O'Neal, Processing Assistant II, CMSA Processing, from \$20.35 per hour to \$21.78 per hour, Effective: December 18, 2022
- Tammy O'Neal, Processing Assistant II, CMSA Processing, from \$21.78 per hour to \$22.65 per hour, Effective: December 17, 2023
- Shelby Peak, Manager, Regional Branch, Fort Benjamin Harrison Branch, from \$31.76 per hour to \$32.08 per hour, Effective: December 17, 2023

**RECLASSIFICATION:**

- Elena McGrath from Inter-Library Loan Assistant, Central Borrowers Services Section, Pay Grade 3, \$17.50 per hour to Inter-Library Loan Assistant, Central Borrowers Services Section, Pay Grade 4, \$18.20 per hour, Effective: December 17, 2023

**CORRECTION: (None Reported)**



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**

**TRAVEL AND TRAINING ACTION**

RESOLUTION 11-2024 February 2024

**WHEREAS it is the opinion of the Board that it is necessary for the following individuals:**

**BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:**

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Travel/Mile	Lodging	Per Diem	Total
Shanika Heyward	IT	1100	Indianapolis, IN	Domestic Mediation Training	101	\$ 1,000.00				\$ 1,000.00
Shanika Heyward	IT	1100	Indianapolis, IN	Building Blocks of Belonging Book Launch	101	\$ 50.00				\$ 50.00
Deb Lambert	CMSA	1200	Indianapolis, IN	Building Blocks of Belonging Book Launch	101	\$ 50.00				\$ 50.00
Kim Ewers	CEO	1000	Indianapolis, IN	Building Blocks of Belonging Book Launch	101	\$ 30.00	\$ 20.00			\$ 50.00
Ryan LaFerney	IRV	2004	Bloomington, IN	ILF 2024 Youth Services Conference	101	\$ 170.00	\$ 61.48		\$ 30.00	\$ 261.48
Tamara Buchanan	EAG	2007	Bloomington, IN	ILF 2024 Youth Services Conference	101	\$ 170.00	\$ 80.00	\$ 145.00	\$ 30.00	\$ 425.00
Amy Buell	GLD	2003	Bloomington, IN	ILF 2024 Youth Services Conference	101	\$ 170.00	\$ 100.00	\$ 140.00	\$ 60.00	\$ 470.00
Kevin Thomas	FAC	1800	Raleigh, NC	Brightly Illuminate 2024	101	\$ 1,995.00	\$ 600.00		\$ 120.00	\$ 2,715.00
Jackie Hernandez	TD	1700	Virtual	EEO-1 Compliance Training	101	\$ 199.00				\$ 199.00
Jeffrey Edminster	IT	1100	Detroit, MI	Innovative Users Group	101	\$ 425.00	\$ 100.00	\$ 1,200.00	\$ 120.00	\$ 1,845.00
Carrie Waterson	COMM	1600	Detroit, MI	Innovative Users Group	101	\$ 425.00		\$ 1,300.00	\$ 120.00	\$ 1,845.00
Brian Dunten	IT	1100	Detroit, MI	Innovative Users Group	101	\$ 425.00	\$ 650.00	\$ 1,300.00	\$ 120.00	\$ 2,495.00
Kimberly Andersen	PSA	2001	Detroit, MI	Innovative Users Group	101	\$ 475.00	\$ 520.00	\$ 1,500.00	\$ 120.00	\$ 2,615.00
Pam Swaidner	CMSA	1200	Detroit, MI	Innovative Users Group	101	\$ 425.00	\$ 200.00	\$ 1,200.00	\$ 120.00	\$ 1,945.00
Darlene Fox	CMSA	1200	Detroit, MI	Innovative Users Group	101	\$ 375.00	\$ 483.20	\$ 824.55	\$ 105.00	\$ 1,787.75
Deb Lambert	CMSA	1200	Detroit, MI	Innovative Users Group	101	\$ 425.00		\$ 1,565.00	\$ 120.00	\$ 2,110.00
Reginald Laratte	TD	1700	Virtual	EEO Refresher	101	\$ 350.00				\$ 350.00
Genira Newell	TD	1700	Virtual	EEO Refresher	101	\$ 350.00				\$ 350.00
										\$ -
										\$ -
										\$ -
										\$ -

\$ 20,563.23



# CEO REPORT

February 26, 2024

## SUMMARY

The board report is a vibrant snapshot of IndyPL. It highlights both the PDA (Program Development Area) and branch programs. IndyPL has an incredible variety of programs tailored for different communities within our library system. From specialized PDA initiatives to branch-specific programs, our commitment to inclusivity shines through in every facet.

The report celebrates IndyPL's significant presence in the media, showcasing our communication strategies and impactful outreach efforts. We take a moment to shine a spotlight on our exceptional staff, acknowledging their hard work and dedication, which plays a pivotal role in the success of our library.

Looking back on the previous year, the report looks at circulation metrics, providing a clear picture of our growth. It's not just a reflection; the report also radiates positivity by sharing insights into the progress made toward our first-quarter goals. Our commitment to staff opportunities underscores our dedication to employee development, ensuring our team remains engaged and motivated.

*Gregory A. Hill, Sr. CEO*  
Indianapolis Public Library



## **PDA PROGRAMS**

**Juvenile Programs** – Our 2024 Family Concert Series brings performances to the Central Library stage! In January 202 people enjoyed a Teddy Bear Concert featuring the Indianapolis Symphony Orchestra, which featured an entertaining hour of music, storytelling, and engaging movement for the audience.

The 1000 Books Before Kindergarten initiative continues to engage our newest readers! This simple program encourages parents and guardians to read up to 1000 books with their children before they start school. Participants receive incentives along the way as they track their reading progress. When a child reaches 1000 books, they get to visit their local branch to claim a “1000 Books” crown.

We are proud to continue this program for the community and were especially happy to see it featured by The Indianapolis Star early this year. If you know an early reader, encourage them to sign up!

**Adult Programs** – Preparations for our 2024 Seed Library season are well underway! Branches around the system work hard with community volunteers to pack our bulk seeds into envelopes our patrons can take home to grow. We spent 30 hours packing seeds in January alone at four branch events, welcoming dozens of volunteers.

Even if you have no experience with gardening, our Seed Library is a great way to get garden resources for free. Save the date to pick up seeds from your local library, starting the first week of March!

At Central Library, our senior patrons enjoyed a new bilingual fitness program. Chicas Fit is led by a fabulous instructor, Patty Sanders. Patrons get to walk around the library space and have meaningful conversations with one another. Patty gives instructions and fitness tips in English and Spanish to engage all attending.

**Tech Learning Team** - Northstar Digital Literacy had 68 unique users in January 2024 who completed 72 hours of independent learning and took 82 assessments. In January, College Avenue had the highest number of unique users behind Central, followed closely by Lawrence. This month, Basic Computer Skills were the most popular topic, followed by Microsoft Excel and PowerPoint.

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## **Branch Programs**

**East Washington** – East Washington held multiple programs in January, including four outreach story programs and a unique graphic novel book club session. For the community, the branch hosted Step Up HIV/Hep C testing and welcomed three days of

the CHIP point in time currently unhoused person count. Branch staff also hosted a table for the Minority Health Coalition of Marion County.

**Glendale** – Glendale is winding down operations to prepare for the move to its new location. Save the date for the grand opening on March 30! In January, Glendale continued to offer its popular Dungeons and Dragons Club for teen gamers.

**InfoZone at The Children's Museum** – Students from Herron Prep Academy enjoyed InfoZone's "Seeing Themselves in STEAM" program in January. This weekly program offers students activities based on technology and literacy to help them envision how digital fluency is a part of their lives and future careers.

**Southport** – Southport welcomed 16 volunteers for our January seed-packing event. Branch staff and regular volunteers are staying involved with Seed Library prep. The branch also recently launched Language Line to offer live interpretation services to patrons, and it was used for the first time in January to support a Burmese-speaking patron.

**Spades Park** – Public Service Library Nell German curates a "Kid Librarian" book display at Spades Park with neighborhood patrons. Every two weeks, a new local kid is responsible for creating a book display with Nell. They provide a list of books for Nell to check out, but the child sets up the display according to their vision. "Kids love coming in and seeing their friends and neighbors, and it has helped us with a readers' advisory for kids and parents by showing them what other kids are reading and loving," said branch manager Carri Genovese.



**Above: January 2024's Kid Librarian Book Display at Spades Park.**

**Warren** – The Warren branch has been busy developing partnerships with the local school district. Staff met with all Family Engagement Liaisons for the Warren Central School District to see how we can partner to increase community literacy rates. Library staff have served as guest readers at Lakeside Elementary and Warren Online Academy, impacting 125 students in the second grade. The branch is also hosting an IRead session for parents from Lakeside Elementary and will stay connected at an upcoming STEM night at the school.

**West Perry** – West Perry offered numerous programs in January! In partnership with the Tech Learning Team, West Perry patrons enjoyed learning how to create and design materials on a Cricut machine during a recent Digital Creativity program. The branch also continued to host the STEAM Team for Homeschool, impacting 17 Southside homeschool community patrons with engaging group games and projects.



## **IndyPL in the Media**

Welcome to our uplifting journey through our library's latest and greatest highlights! In this media summary, we're thrilled to share a collection of upbeat stories that showcase our community hub's vibrant and dynamic spirit. From heartwarming events to remarkable achievements, each link within this report is a testament to the positive impact our library is making. Join us in celebrating the inspiring moments, connecting with the community, and embracing the joy that resonates within our library's walls. Let's dive into a world of optimism and discover the countless reasons why our library stands as a beacon of positivity and enthusiasm!

[Indianapolis Public Library Appoints Elizabeth Schoettle as Director of Central Library](#)

[Indianapolis Public Library Board Meeting Highlights - January 2024](#)

[The Indianapolis Public Library's African American History Committee Celebrating 36th Anniversary of "Meet the Artists" with "All-Star" Exhibit and Event](#)

Recent News Coverage:

[Season for Sharing: Indy Public Library helps kids read 1,000 books before kindergarten - Indy Star](#)

[If you want to learn to play the guitar, all you need is your Indianapolis Public Library card - Indy Star.](#)

[Central Library: Meet the artists XXXVI](#) - Life.Style.Live

[Deals on books can come with extra surprises at this Meridian Highlands library sale](#) – Indy Star

[Could lawmakers' solution to the reading crisis mean your kid is held back? What to know \(Includes a photo gallery of an IndyPL storytime\)](#) - Indy Star

[Meet the artists; three Black creatives share their stories through art](#) - WTHR

['Iran in Revolt': Central Library art exhibit showcases Iranian struggle](#) – Mirror Indy

[Indy Now Book Club New Years Resolutions](#) - Indy Now

[Indy Now Book Club dives into IndyPL's Local Book Clubs](#) – Indy Now

[Fort Ben Branch to host AARP Tax-Aide](#) – Current

[Meet the artists, three Black creatives share their stories through art](#) - WTHR

[Indianapolis Public Library will host the annual Meet the Artists exhibit from Jan. 31-March 23 at the Central Library](#) – Weekly View

[Tax time and The Indianapolis Public Library](#) – Weekly View

['Iran in Revolt' exhibition opens at IndyPL](#) – Indianapolis Recorder

[Navy sailors read to children during library storytime](#) – WISH TV 8

[Photos of Central Library recently featured in WeddingDay Magazine](#) - WeddingDay Magazine



## **STAR Award Recognition**

In the spirit of fostering a culture of excellence and camaraderie within our organization, we are thrilled to include the Staff Recognition – STAR Awards Program in the board report. This peer-driven initiative highlights our dedicated staff members' outstanding contributions and exceptional efforts.

The STAR Awards Program celebrates excellence in various categories, acknowledging the diverse talents and skills that make our team extraordinary. Through this program, staff members can nominate peers who have gone

above and beyond, showcasing a commitment to excellence and a positive impact on our workplace.

## **December**

★ **Patron Services: Gipson Schabel (LAW)** – “Gipson is the children’s librarian who is often on the receiving end of the special notes and thank you drawings from our youngest patrons here at LAW. But her standout works this year have been engaging young patrons in our Teen Zone. Although it is new to our branch this year, Teen Zone has become a little like “Cheers” in having a series of regulars who are drawn in (not just by the snacks but) by the variety of activities Gipson has set up and even the occasional homework support she can give! She can flex her style to the patrons she interacts with and has been the librarian recognized within our staff as having the best Customer Service for two years. We know she’s a STAR who deserves wider recognition across the IndyPL system!”

Also Nominated: Tami Edminster, Juli Wright

★ **Peer Support: Alexis Hunt (FBH)** – “Alexis has gone above and beyond in the branch in supporting her coworkers and patrons! Every day, she comes in with encouragement and positivity for us as her colleagues. I have learned so much through watching her and experiencing her positive support firsthand in helping everyone feel known and valued. She always ensures that every coworker feels included and appreciated, and I have never seen her be anything but kind to all of us. Our branch is so fortunate to have her!”

Also Nominated: Erin Farrell, Laurie Fancher, Kera Rice, Shawnté Gaston, Alyssa Fesler, Andrew Cope, Flo Schick, Taylor Modory, Jackie Berry II, Kojo Turner, Liz Schoettle, Suzanne Bartholomew, Valerie LaFave, Mikaela Smith, Liz Schoettle, Mikaela Smith.

★ **Community involvement: Masada Sparrow (MAR)** – “Masada made a creative and thoughtful book giveaway display to give back to the community. Her display is based on Jolabokaflod, which translates to ‘Christmas Book Flood,,’ an Iceland tradition of giving and receiving books on Christmas Eve. She picked out 100 books from LSC that were donations and discards and gift-wrapped each one for patrons of all ages. Our patrons love this display! The first patron who walked in and saw the display said that the book they chose would be the most treasured gift they’d receive this year. One of the little boys picked out one of the books and was so excited he couldn’t wait to open his gift on Christmas day! Another patron was in disbelief that the books were free for them

to take. We are very grateful for Masada's hard work and her creativity. Shout out to Maggie at Outreach for making this possible as well!"

Also nominated: Kevin Summers

★ **Other Duties as assigned: Leya Rosewood (COL)** – “Leya stepped into the role of children's PSA over the summer and has been running her own Storytimes. She has been a natural at connecting with the children and their parents. What follows is a patron's email regarding Leya: Hello! I attend the Friday morning baby/toddler storytime with my three-1/2-month-old grandson, JJ. He loves coming and hearing the songs and seeing his little friends. I wanted to let someone know what a great job Leah (sic) does. She engages all the little ones, remembers their names, and is animated in singing songs and other activities! We love Leah and are so thankful for her kind and loving spirit with these little ones learning to love time at the library! ”

Also Nominated: Angela Carson, Juli Wright, Xiaolin Lin

★ **Volunteers and Partnerships: Lynne Watson (LAW & FBH)** – “Our branch attracts amazing Lin/Lynnes, and Lynne Watson has been a dynamo this year in supporting the Lawrence and Fort Ben branches. She has assisted with story times, pull lists, passing out cookies for our 150th birthday, and other things I haven't seen. She always does it with such cheer and flexibility that I enjoy being scheduled to work when she's coming to help.”

★ **Team Excellence: Warren Pages (WRN)** – “Every meeting I attended the week following Warren's reopening has been opened or closed with gratitude for Warren's pages. They have been quick to learn where all the collections are shelved at new locations, worked hard to help get carts shelved quickly, and have been a major asset in getting the holiday collections up for patrons to enjoy. Thank you!”

### January

★ **Patron Service: Katelyn Raber (WPR)** – “We had an unexpected low-staff day on a Friday where patrons just seemed to flock to the library for help. Katelyn performed excellent customer service, helping a high-need patron and other patrons. She did not let herself be overwhelmed by the day's stress and helped any needy patron. Great job, Katelyn!”

★ **Peer Support: Savannah Montoya (BSM)** - "Without question, my nomination for the Peer Support Star Award goes to Savannah Montoya. On the morning of the full system's MyPC rollout, Savannah quickly and confidently installed the needed software on staff PCs to enable the printing of guest passes and access



to the printer queue. She worked with staff at multiple locations – often multiple workstations at each location – and stayed with staff on the phone to ensure everything was working correctly. Her rapid intervention corrected an issue that could have prevented patrons from accessing public PCs and was beyond the abilities and permissions of local staff to remedy. She had helped many staff members many times before, but on that day, she was truly awesome! A Peer Support Star Award will recognize her steady and effective work at the Helpdesk every day that makes our mission possible.”

Also Nominated: Connie Hellyer, Sergio Barreno, Marianne Kruppa, Carrie Waterson, Carri Genovese

★ **Page Excellence: Central Page Team (CEN)** – “The page team at Central is doing a fantastic job! They keep up with the demand for items coming into the branch. They help one another and use teamwork, especially when new pages have questions. We had a nice comment from one of our volunteers about how easy it was to find things on the shelves. I am so proud and grateful to work with such a great group. Thank you, all, for your hard work and dedication.”

★ **Community Involvement: Alexis Sims-Barnes (CEN)** – “Alexis connects with schools and teachers daily. She organizes all of our school groups in The Curve professionally and gracefully. She collaborates across departments to allow students to visit The Curve. For example, she assisted Bryanna Barnes with setting up a program with Girls Who Code. Along with many other duties, Alexis sits on several committees. She keeps the Curve organized and does many “other duties as assigned.” We are grateful to have her on our team!”

★ **Team Excellence: Cataloging and Processing (CMSA)** - “I wanted to shout out to the folks in Cataloging and Processing! They are always helpful and forgiving if I use the wrong form for an issue regarding an item, a bib record error, genre label, call number correction, etc. They are the hidden gems that keep things in great shape, allowing our patrons to find the items they want. Cataloging and Processing staff reach out whenever they have made any adjustments, and when I thank them, they respond in kind! They also take the time to thank me when I find an error and ask for a correction and never make me feel like I am being too troublesome, though I know they are swamped. Three cheers to IndyPL's Cataloging and Processing Staff!”

Also Nominated: Mellissa Cary

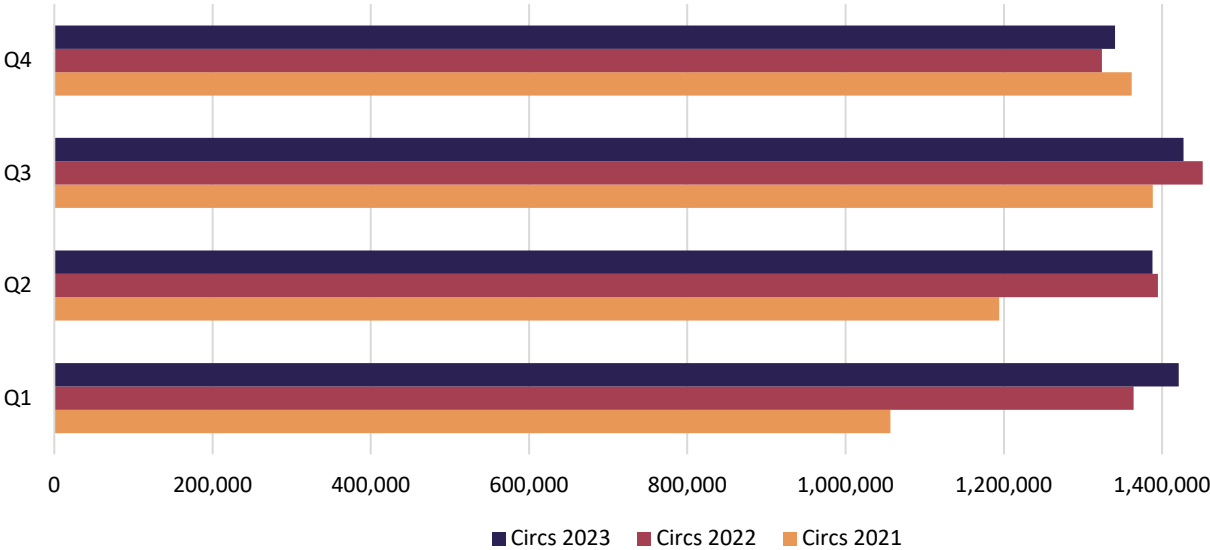
## Results From Last Year

Our 2023 circulation statistics show a fantastic rebound from pre-pandemic levels, reflecting a positive trend in the right direction. The figures provided focus specifically on physical circulation, and there's a clear correlation with branch visits, as highlighted in the January board meeting. Analyzing the graph, we observe consistent growth in all quarters, although there's a slight slowdown in the 4th quarter, mirroring the trend we saw in door counts.

We're investigating the factors behind this to sustain and enhance our overall growth. It's genuinely uplifting to note that our physical circulation numbers surpass those of the past two years, as illustrated in the graph. We're moving forward with enthusiasm and confidence!

	Q1	Q2	Q3	Q4
Circs 2021	1,056,719	1,194,137	1,388,186	1,361,613
Circs 2022	1,363,749	1,394,581	1,451,208	1,323,788
Circs 2023	1,421,017	1,387,712	1,426,954	1,340,696

Growth by Quarter





### **BUSINESS PRIORITIES**

- Glendale Grand Opening



### **ADDED PRIORITIES**

- Door counter installation
- Customer Service Satisfaction



### **Staff Opportunities**

- Psychological Safety Training (ELT)
- Psychological safety training (System Managers)

Report Prepared By  
*Gregory A. Hill, Sr.*  
Indianapolis Public Library

# **GOALS FOR Q1**

## **STRATEGIC PLANNING**

Preparations continue for staff, board, and community engagement sessions. The staff Strategic Planning Committee has been formed.

## **CLIMATE IMPROVEMENT**

Climate Improvement Process Follow-up: The Racial Equity Solutions Team at Ice Miller, LLP will lead a follow-up on the [Climate Improvement Process](#), initially deployed in 2021. Kick-off is scheduled for March 11, 2024.

## **STAFF ENGAGEMENT**

Facilities Long-Term Plan Focus Group.

Staff Engagement Survey: This new survey tool will help us understand how to improve the staff experience.

Library of Things Collection Survey: Staff can contribute to the discussion of a Library of Things, a new collection of non-media items that is being considered for development in the future.

Diversity, Equity, Inclusion, and Access Training Survey: DEI Officer Kim Ewers will be looking for input on what DEIA training you would find most supportive and impactful



# Library Operations Statistics

## Quarter 4 + Full Year 2023

### Statistics Preview Disclaimer

The information and data presented here are provided as a preliminary view of year-to-date (YTD) numbers that may be included in the annual report. They are subject to change during the annual report's data cleaning process.

We make every effort to ensure the accuracy and quality of the data but the information you see here may be incomplete, using different measurements than are ultimately used for annual reporting, or contain errors that will be addressed prior to the annual report.



## Circulation and Collection Usage

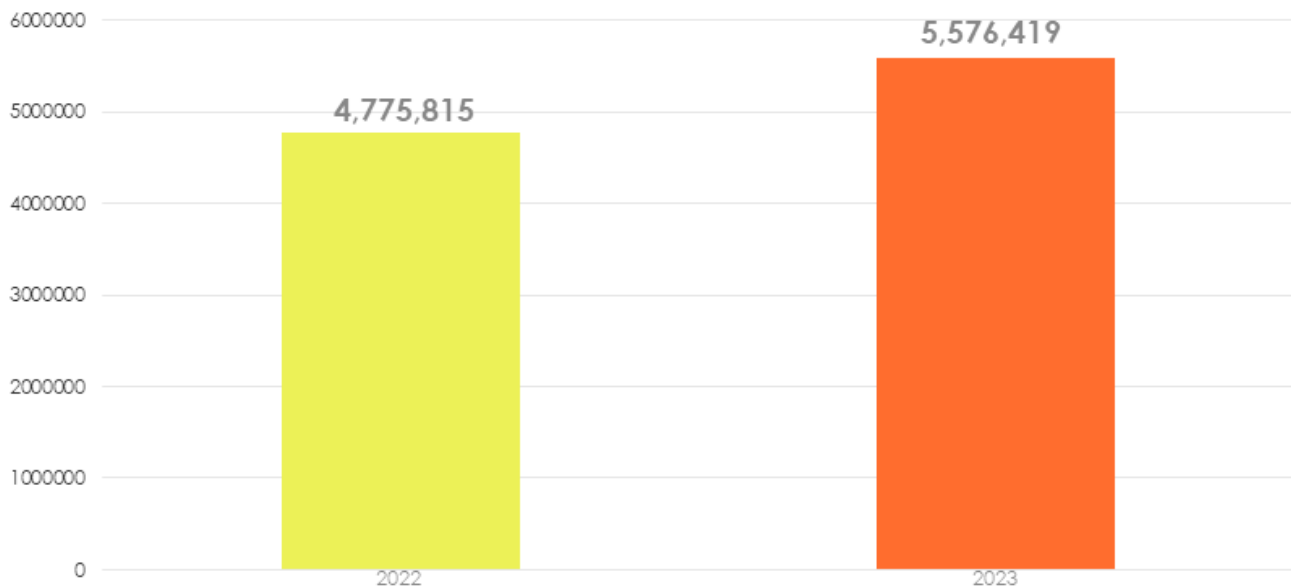
# COMMUNITY IMPACT HIGHLIGHTS

### Physical Circulation

Circulation for IndyPL and Shared System Locations as Reported to State Library

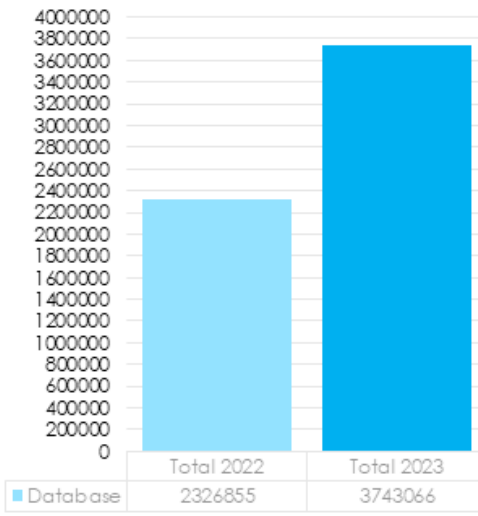
**16.7%** increase over 2022.

**36** Items borrowed per active borrower, **6** Items per Capita (including Speedway)

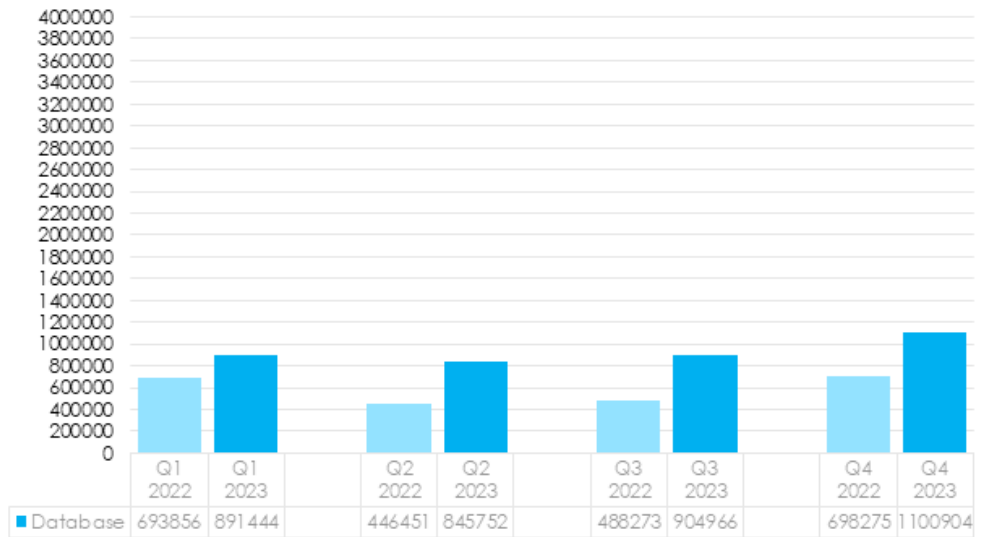


# Database Access 2023

## Electronic Materials

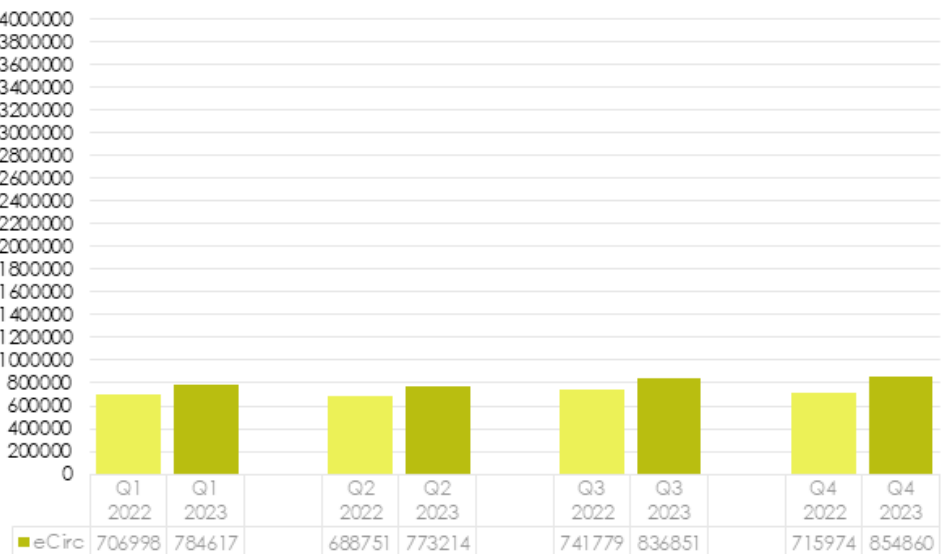
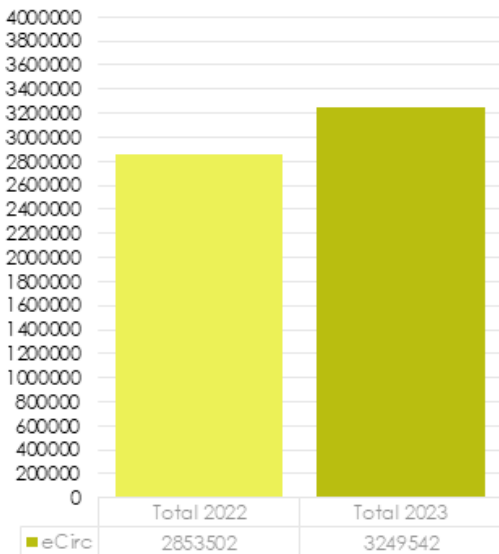


## Access by Quarter



# eCirc - Downloadable eBooks, eAudiobooks, and More

## By Quarter



Services

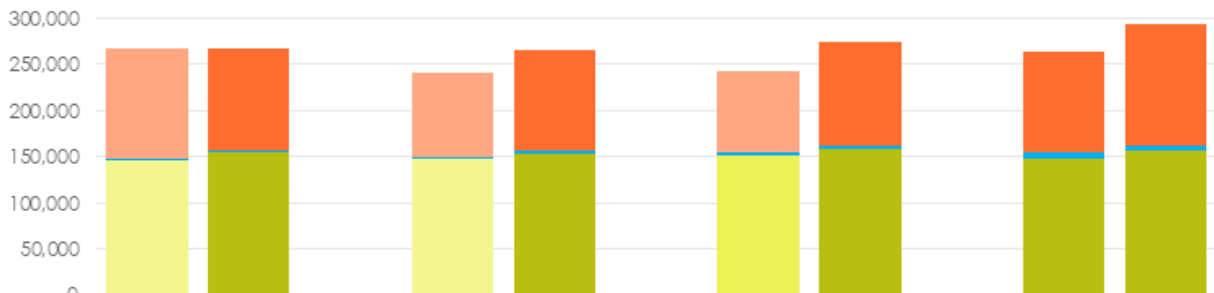
# COMMUNITY IMPACT HIGHLIGHTS

## Cardholders

**16%** of total service area were active cardholders in December 2023.

**50,744** New Cardholders in 2023, 39.2% registered online.  
 Registering 25.5% more than 2022 and 5.7% more than 2021

Total Cardholders - Last Month of Quarter



	Mar 2022	Mar 2023	Jun 2022	Jun 2023	Sep 2022	Sep 2023	Dec 2022	Dec 2023
Grand Total	271,133	267,235	241,425	265,220	242,231	274,120	263,074	292,864
Inactive	119,441	110,253	91,381	109,340	87,326	112,760	107,840	131,101
New	2,989	2,373	2,923	2,923	3,219	3,617	7,074	4,409
Active (minus New)	145,261	154,609	147,121	152,957	151,686	157,743	148,160	157,354

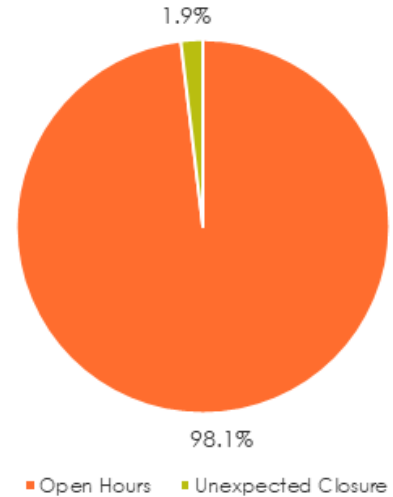


# Operational Services

Unexpected closures were minimal in 2023, a reflection of proactive maintenance and a responsive facilities team.

**7.4 Days** was the median closure time for work orders submitted to the facilities team. Work orders represent a request from a staff member for Operational Services such as maintenance, repairs, non-routine cleaning, and similar.

**% Open Hours per Square Foot**  
(Less Central, Less planned closures)



# Visits

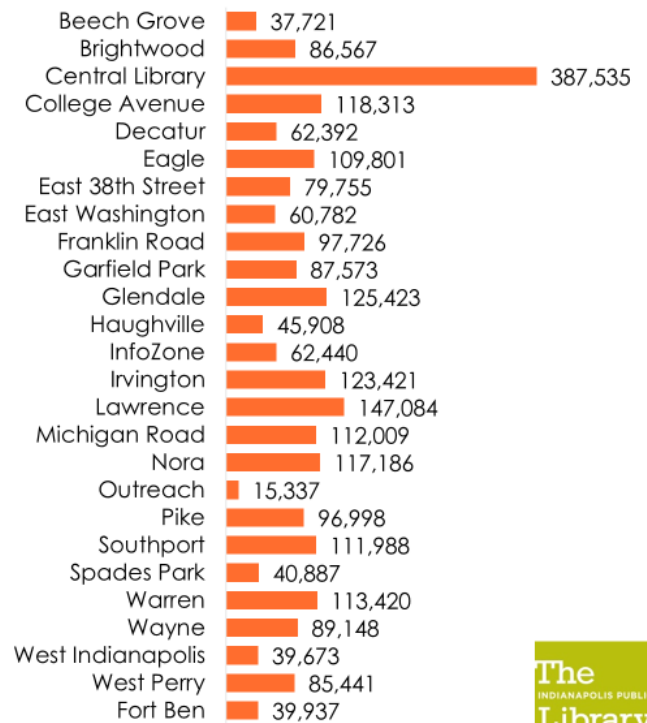
**2,515,625** branch visits in 2023\*.

\*Estimate used for Haughville in Q3

In Q2 of 2024 a new people count system will be used that will provide more accurate numbers.

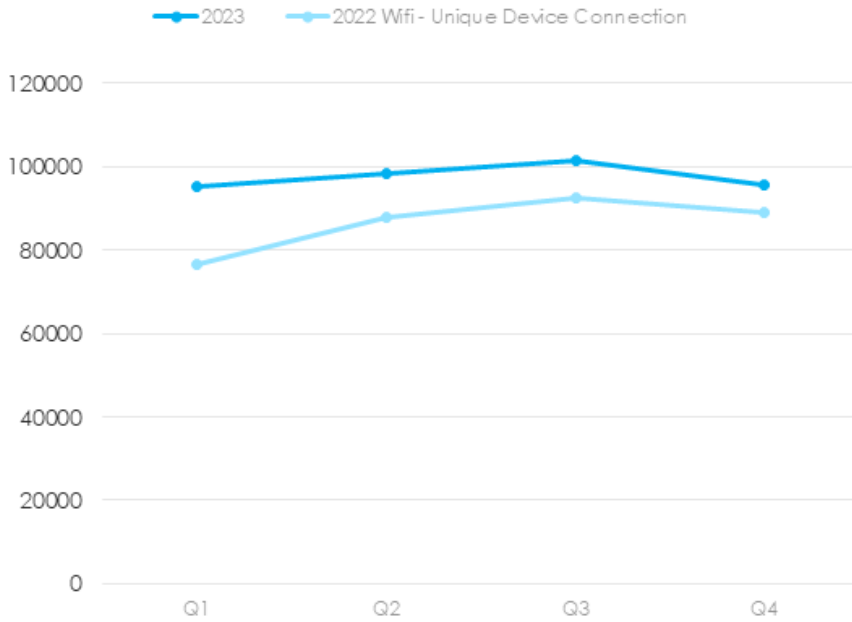
**6,963,325** website visits in 2023.

**Adjusted Door Count by Location - Year Comparison**





# Wi-Fi Utilization



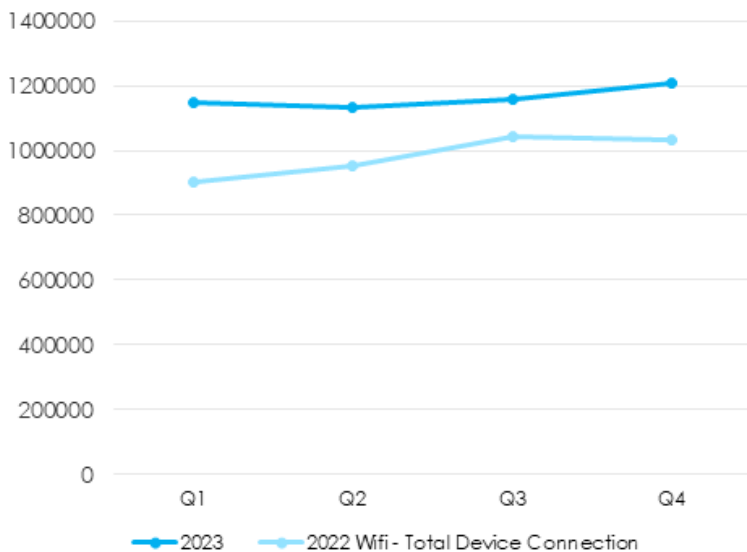
A single device may connect multiple times during a single visit or during repeat visits, so examining only unique devices connected is a more reliable measure of number of patron using Wi-Fi.

Wi-Fi – Unique Device Connections

	2023	% Change	2022
Q1	95,022	24%	77,000
Q2	98,405	12%	88,000
Q3	101,243	10%	93,000
Q4	95,497	7%	89,000



# Wi-Fi Utilization – Total Connections



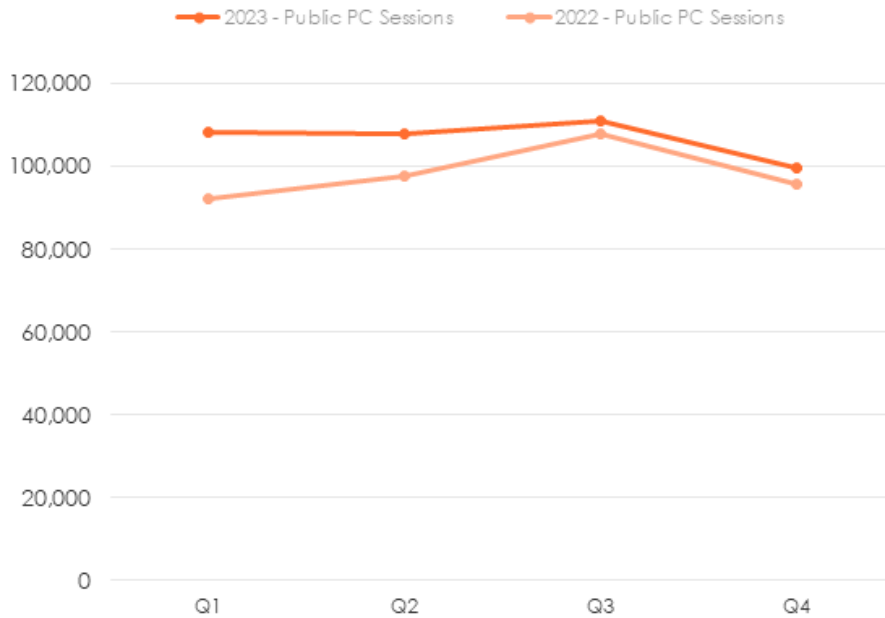
Total Wi-fi connections is a capacity measure that shows the total demand for Wi-fi. PC Usage is measured per sessions, so this is a comparable measure for Wi-fi. However, we know that devices will automatically connect multiple times in a single visit, so this is an upward bound of demand not a direct measure.

Wi-Fi – Total Connections

	2023	% Change	2022
Q1	1,150,581	28%	902,382
Q2	1,132,518	19%	953,879
Q3	1,157,029	11%	1,040,562
Q4	1,209,060	17%	1,035,325



# Public PC Utilization



	2023	% Change	2022
Q1	108,068	17%	92,290
Q2	107,902	10%	97,700
Q3	110,993	3%	107,696
Q4	99,747	4%	95,508

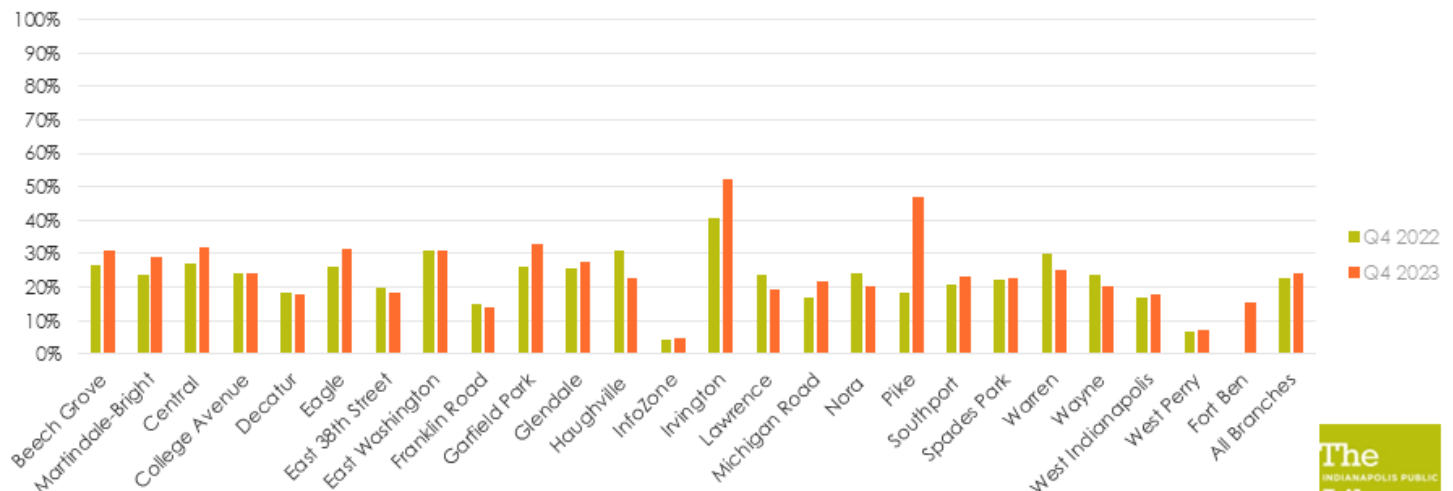


# Public PC Utilization

% of the branch's total available public PC hours during which a public PC was in use.

A new public PC management system has been launched will allow for more accurate measurements and to identify peak usage hours beginning in Q2 of 2024. Combined this will allow us a new way to identify if branches have sufficient public PC capacity.

Average % Public PC Hours Utilized in Q4 (Branch)

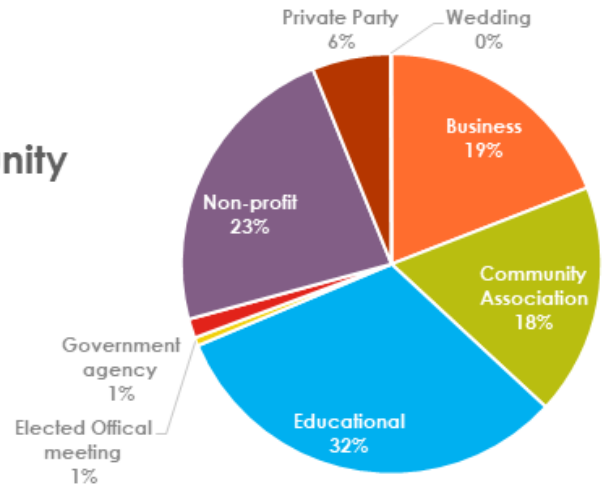


# Community Room Use

26,282 patrons served with 2687 Community Room Bookings

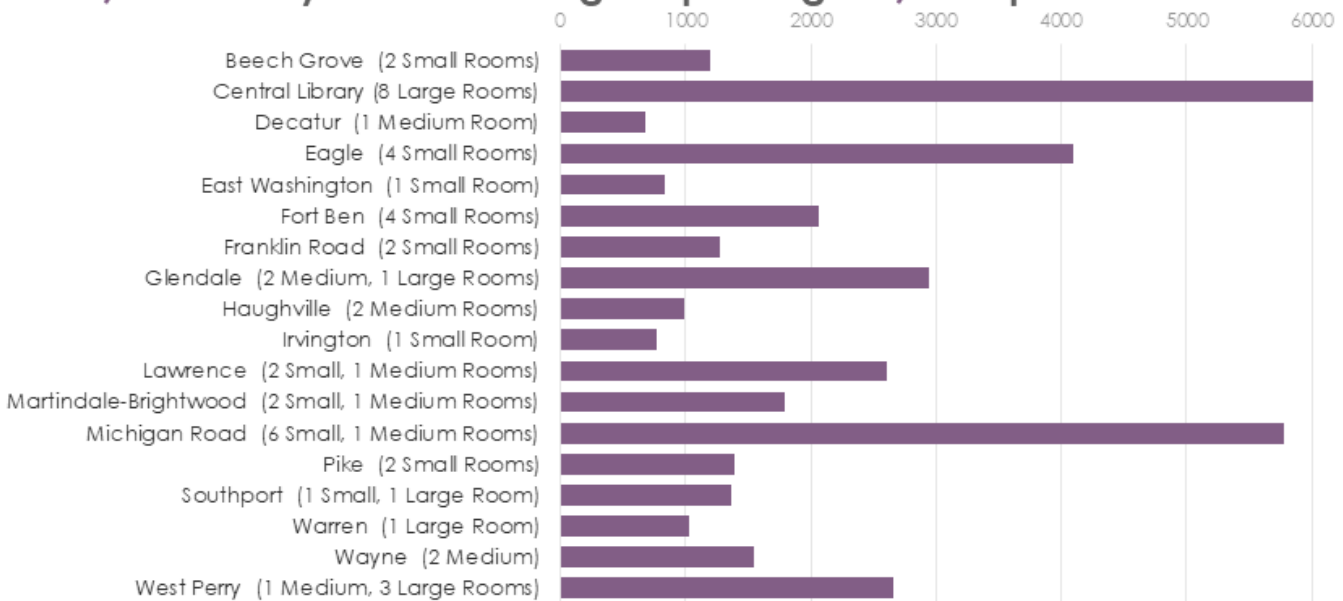
Nonprofit organizations have an opportunity to book branch spaces at no costs and Central event spaces at a reduce rate.

41% increased usage over 2022



# Study Room Usage

40,039 Study Room Bookings impacting 65,122 patrons in 2023



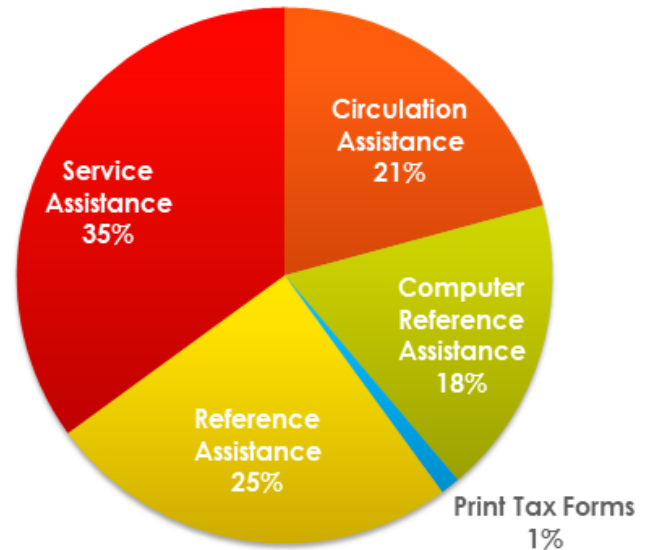
# Service Point Assistance\*

\*This is a lower bound for interactions during the quarter, not every interaction is captured here

**392,265** patron service point interactions

**48,303** by phone

**3117** by Ask-a-Librarian (Text, E-mail, etc.)



Programs

## COMMUNITY IMPACT HIGHLIGHTS

Strategic Priorities for Programs	Key Quote from Strategic Plan	Example Programs from Q3
Racial Equity - General	"...to improve racial equity efforts within the organization and in the community by listening and providing a platform to continue the conversation and improve opportunities and outcomes for everyone."	Growing Global Citizens at InfoZone Rasheeda's Freedom Day Watch Party at Martindale-Brightwood
Digital/Technology Inclusion - General	"...ensuring all possible resources are used to maximize access to technology, promote technology education, and create informed technology users"	Career Center Multilingual Computer Classes at Michigan Road
Digital/Technology Inclusion 1	"Expand support for digital literacy and skills training by delivering at least 600 technology and computer training sessions annually across the system..."	Senior Tech Academy at Southport Building Digital Literacy Skills with Northstar Digital Literacy
Digital/Technology Inclusion 4	"Continue to provide high-quality STEAM programs system-wide." Science, technology, engineering, art, and mathematics (STEAM)	Block Party (Lego and more) Seeing Themselves in STEAM at Infozone
Education - General	"The Indianapolis Public Library continues to provide an array of programs and resources to promote lifelong learning of every kind"	Nonprofit Workshops at Central Conversation Circles (English and Spanish)
Education 3	"...annually deliver at least 15 sessions of high-quality professional development for educators through engagement with various community partners."	Homeschool Meet-Up at Haughville Develop a Diverse Home Library at Franklin Road
Reading and Writing - General	"...strive to create innovative reading programs, inform more community members of the reading resources available, and serve as a connector for the literacy needs of everyone"	On the Road to Reading Pathway to Literacy Storytimes
Health and Wellness – General	"...improve the sharing of important wellness information through innovative programs, resources, and collaboration with local health and wellness partners."	Foodie Friends Approaching Medicare Age? Considering Retirement? What you Need to Know Now!
Health and Wellness 1	"Expand the health and wellness offerings to at least 15 class sessions annually by making internally available classes available to the public."	Tai Chi Flow Stretch for the Stars: Yoga and Stories
Financial Literacy – General	"The Indianapolis Public Library will collaborate with area partners and provide resources to the Indianapolis community and small businesses to promote financial literacy for all."	Small Business Workshops at Central Library Bilingual Financial Literacy Workshops



## Programs Offered by Strategic Plan Goal

**7856** programs in 2023

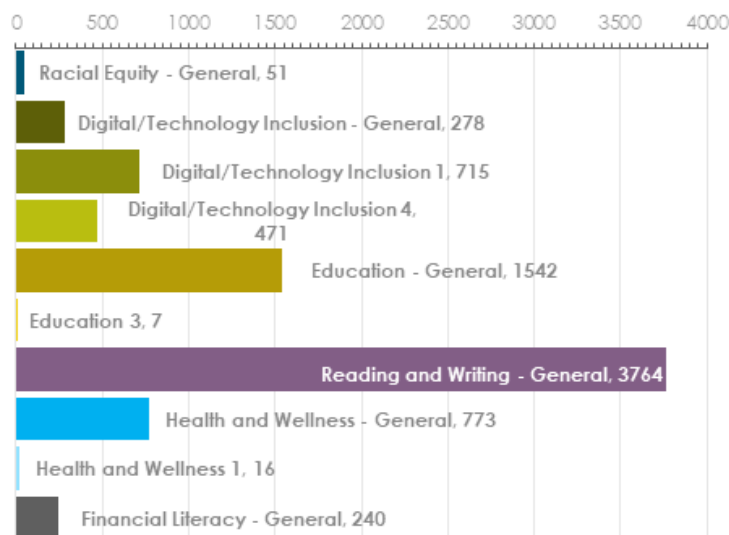
(includes passive programs)

**229** Online

**1679** at community sites

**6004** in branches

**25.8%** more programs than were offered in 2022.

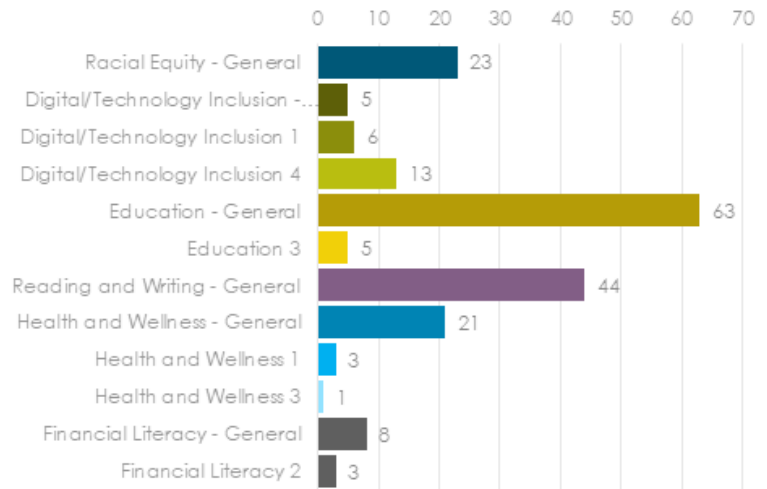


# 2024 Program Focuses Preview

Each year staff submit Community Action Plans (CAPs) to lay out their program aspirations for the year.

Each CAP results in one or more programs.

Note, CAPs are submitted on a rolling basis, so these numbers will grow over the course of 2024.



# Program Attendance 2023

**177,043** attendees at programs

(includes passive)

**33%** early childhood (0-5)

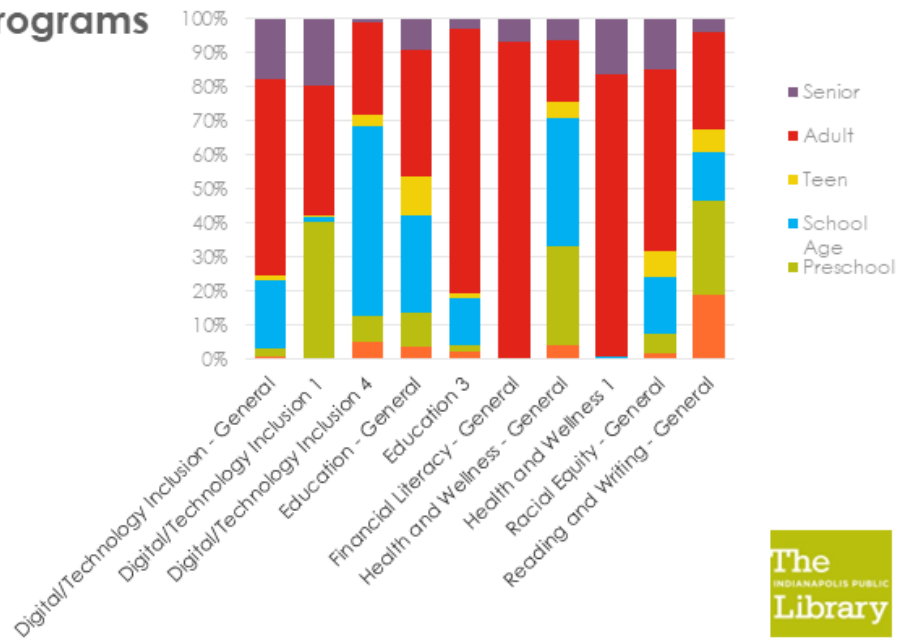
**22%** school age (6-11)

**7%** teen (12-18)

**31%** adults (19-55)

**6%** seniors (56+)

Strategic Plan Goal Program Interest by Age



# Program Evaluation Trends

3930 Evaluations collected, which is a total response rate of 2.2%

32.9% of all program surveys were gathered at the Central Library.

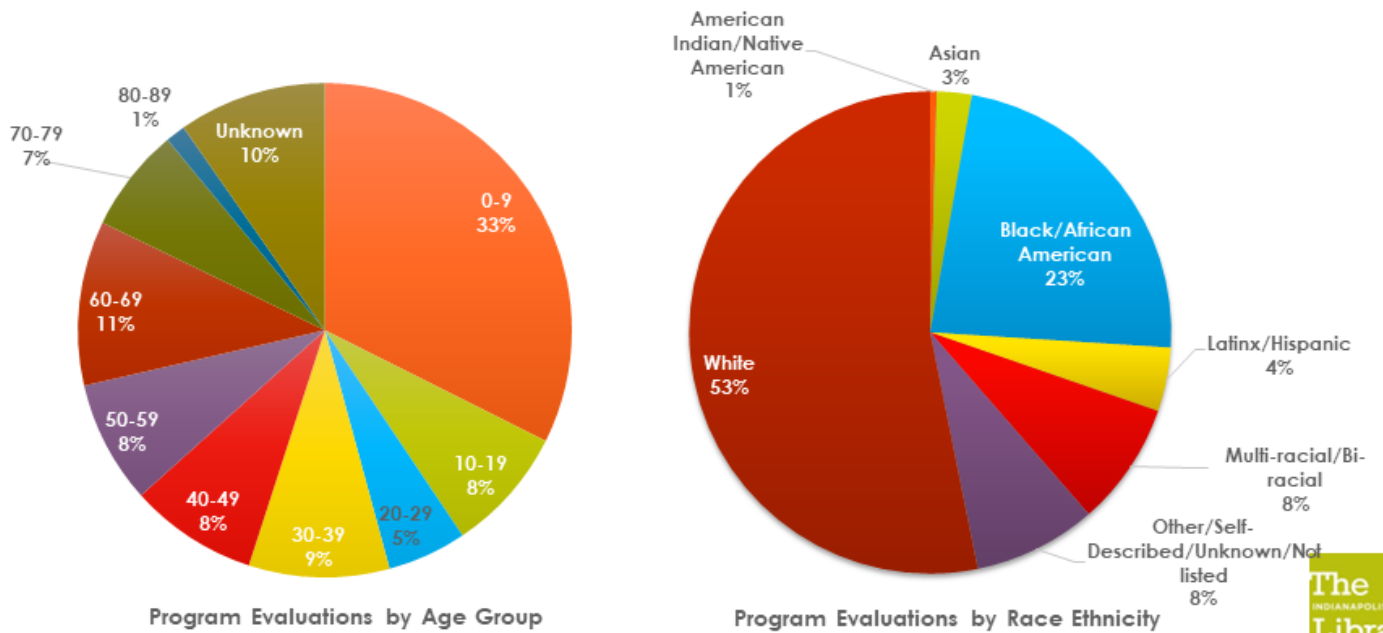
Evaluations collected in 2023, showed a strong positive response to the following statements:

- *"I (or my child) will be able to use the knowledge gained from the program"*  
92% Strongly Agree or Agree
- *"The program will help improve my (or my child's) confidence on the program's subject."*  
92% Strongly Agree or Agree
- *"I (or my child or group) enjoyed the program"*  
95% Strongly Agree or Agree
- *"The program made me (or my child) more aware of Library resources (i.e. books, electronic resources, programs, etc.)"*  
85% Strongly Agree or Agree



# Program Evaluation Trends

Although the response rate is low, the evaluation response to age (or average age for a group) showed a similar age breakdown when compared to staff reported attendee ages.



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**NOTES OF THE**  
**DIVERSITY, POLICY, AND HUMAN RESOURCES COMMITTEE MEETING**  
**February 13, 2024**

\*\*\*\*\*

The Indianapolis-Marion County Public Library Board Diversity, Policy and Human Resources Committee met in-person at LSC Room 226 and via Microsoft Teams on Tuesday February 13, 2024, at 11:30 a.m. pursuant to notice given.

Committee Members Present: Chairman Raymond Biederman, Dr. Luis Palacio, Dr. Khaula Murtadha

Other Attendees Present: Gregory Hill, Tisha Galarce, Jackie Hernandez, Russell Brown: IndyPL Legal Counsel, M. McKenzie, Kimberly Ewers, Mary Barr, Adam Parsons, Lolita Campbell, John Helling

Virtual Attendees: N/A

Dr. Khaula Murtadha called the meeting to order at 11:30am.

**1. Policy Update Emergency Closure – Tisha Galarce**

- Tisha presented a briefing for the Emergency Closures policy.
- The major change for this policy will be in how IndyPL reports closures to staff members. Instead of closures being broadcasted via email and on the IndyPL homepage at 6:00am, the policy update changes the broadcast time to 12:00am. This change is necessary due to some staff members needing to be at work at 6:00am, specifically delivery drivers.
- Dr. Murtadha and Dr. Palacio stated that this policy change makes sense.
- Dr. Palacio asked if this policy update also goes for late openings as well, to which Tisha stated that it does.
- Tisha stated that emergency closures regarding utilities (electric, water, etc.) and security reasons are different due to urgency, and those closures are not included in the policy update.
- Dr. Palacio wanted to know if there was a way to improve the communication regarding closures. He wanted to know if there was an app that is used to send the notification to staff members. Gregory Hill states that the communication methods in the policy are sufficient.
- Tisha adds to Gregory’s statement and says that not everyone has a cell phone or access to a computer, so the employee hotline is still available as well.
- Next month, this policy update will be brought to the Board as a resolution and board action report.
- Dr. Palacio recommended adding a statement to the policy stating that the CEO collaborates with other members of the executive team to make a decision on closures. Currently, the policy states that the CEO makes the ultimate decision, and Dr. Palacio states that it would be practical to include who the CEO makes the decision with prior to announcing Library closures.

**2. Behavior Policy Project Update – John Helling**

- John Helling states that so far there has been one meeting with the Behavior Policy Project Team. This kick-off meeting was to talk about the project structure and determine what the team and individuals will be doing.
- According to John, the next phase of the project is now launching. The team is looking across the profession at other large, urban public libraries and the behavior policies that they like and don’t like so they can try to copy or stay away from those examples.
- A community outreach effort will be the next step, and each member of the team will be assigned community partners and stakeholders and will be sitting down with them to discuss how people are interacting with the policy and the ways in which IndyPL can improve the policy.



- Dr. Murtadha wants to know the background of the Behavior Policy project and where the idea came from.
- John states that the Behavior Policy is the policy that patrons encounter the most. This policy has not been revised since 2015, and he states that it is time to review and determine what changes can be made. He also states that this project was inspired by an Urban Libraries Council in Seattle in 2023. The Seattle Library did a similar community outreach project to help guide their behavioral policy.
- Dr. Palacio asked about a bill of rights for patrons, and John stated that the current project is different and does not directly address a bill of rights for patrons but understands the importance of considering both at the same time.
- John tells Dr. Palacio that he has not involved the Communications Department in this phase of the project yet, but he will likely reach out to them once policy changes are ready to be communicated.
- John describes the importance of creating language that is positive and “pro-patron” in the new policy. John provides the following example for the language change: “instead of saying ‘you cannot eat in these areas’ we tell patrons where they can eat”.
- Dr. Murtadha recommends checking if the Seattle Library (or any other large public library system) posts a public bill of rights for patrons and seeing if IndyPL can incorporate those methods.
- John states that the project also intends to ensure that all IndyPL branches incorporate the new policy in the same manner and consistency.

### **3. Special Meeting – Strategic Planning Presentation – M. McKenzie**

- McKenzie states that this meeting is to review the recommendation for the consultant to do community outreach and data analysis. The request for proposal closes on Friday 16, 2024. McKenzie is hoping to make a selection on February 20, 2024 and then they would like to present the recommendation to the DPHR committee before it is taken to the full Board.
- The financial impact for this process is expected to be under \$50,000.
- Dr. Murtadha states that there has been a significant amount of conversation regarding how we approach community engagement and the different strategies for that engagement. She also is concerned how one pays attention to equity and the voices of the community. What is IndyPL doing to include diverse groups such as the differently abled, the diverse Latino community, and other groups?
- McKenzie responds that during the consultation proposal, all the consultants were asked to share their DEI work and how they have incorporated DEI in the strategies they have used in previous projects.
- Dr. Palacio asked McKenzie if the Strategic Planning and the Behavior Policy Update Project is connected in any way due to both processes involving community outreach.
- McKenzie states that yes, they will at some point be connected. Currently the process would involve a staff committee reviewing the long-term facilities plan and any existing data that they have. This would include the survey engagement that Adam Parsons conducted as well as things such as internal metrics, program evaluations, etc. The already-existing data is the foundation that will be used to recommend strategic priorities.
- Once the strategic priorities are identified, then some additional community outreach is conducted. By then, the patron engagement survey will already be launched so that can also be a data point for the strategic planning process. This process will rely heavily on the staff and their experiences with the community because the staff understand what their community needs. Then, the additional engagement will be used to focus in on what the community needs or wants from various areas within the Library.
- According to McKenzie, a small feedback engagement survey will be available at the point of checkout or service as well.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
NOTES OF THE DIVERSITY, POLICY, AND HUMAN RESOURCES COMMITTEE  
MEETING – FEBRUARY 13, 2024

- Dr. Murtadha states that this process is obtaining a large amount of data. She asks McKenzie if there is a team that is pulling all that data to inform the process, and McKenzie states that there is currently not a group of people tasked with this.
- During this process, the goal is to once again work with community partners to distribute either physical surveys or a newsletter with a link to the survey to reach more diverse groups.
- Chairman Biederman asked “what happens if a consultant is not selected on time?”. McKenzie states that more of the work would have to happen in-house and possibly look further down the timeline for another opportunity for a consultant. This could delay the process to incorporate the plan by staff at the end of the year and the plans for the following year.

**4. Proposed Next Meeting**

March 12, 2024 at 11:30 a.m. EDT at the Library Services Center.

**5. Adjournment**

Dr. Khaula Murtadha adjourned the meeting at 12:05pm

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**NOTES OF THE**  
**FINANCE COMMITTEE MEETING**  
**January 9, 2024**

\*\*\*\*\*

The Indianapolis-Marion County Public Library Board Finance Committee met at Library Services Center on Tuesday, February 13, 2024, at 10:00 am pursuant to notice given.

**Committee Members Present:** Dr. Eugene White and Dr. Luis Palacio

**Other Attendees:** Mrs. Lolita Campbell, Mr. Gregory Hill, Mr. Russell Brown, and Mrs. Mary Rankin,

**Discussion and Updates:** In Dr. Payne's absence, Dr. White called the meeting to order. Lolita Campbell informed the committee member that there were no resolutions to discussed for their review or approval. She conveyed to the committee that on January 30, 2024, that she presented the end of the year 2023 Investment Report to the Board of Finance along with other scheduled municorp agencies. This is an annual presentation, and it went well. The Investment Report reflects that the library's interest earnings was \$1.1 million for 2023, which was outstanding compared to the previous year of around \$46,000. This report also shows the banking relationship with the library, the monthly earning interest, and the Library investment policies. Dr. White asked if Lolita has sent this information to all the board members? Lolita stated that she plans to send it out to the board members. There was additional discussion on how the interest earned will be used, additional investment, and movement of funds.

Lolita discussed about a meeting that she, Gregory, and Michael Solari (liaison to Muncicorp) had with one of the city leaders from District 9 and on the Municipal Corporation Committee, Mr. Keith Graves that stem from her presentation to the Board of Finance presentation meeting. Mr. Keith Graves is the president of USA First Financial which partners with Goelzer Investment Management. This partnership also provides investment management for IndyGo. Mr. Keith Graves would like to present to the Finance Committee on the services his company offers in investment management and how they can maximize the library's resources. There was additional discussion on if legally Mr. Graves can offer these services to the library since he also advises on the Municipal Corporation Committee, other companies' opportunity to present, investment management contract and their restrictions, and what is the current total investment. Mr. Russell recommends to make sure that all investment management proposal follows the library's investment policy. The Finance Committee agree to be part of any future investment management presentation from Mr. Graves company and or others who like to provide their approach on their investment strategy.

Lastly, Lolita asked Mr. Brown if he had any updates on the proposed revised travel policy? He stated he has no updates but will follow up with Mr. Robert Scott.

**Next meeting.**

Tuesday, March 12, 2024, at the location Library Service Center (LSC) at 10am.

**Adjournment.**

Dr. White declared the meeting adjourned at 10:33 a.m.